SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SRI KUMARA GURUPARA SWAMIGAL ARTS COLLEGE

SRI KUMARA GURUPARA SWAMIGAL ARTS COLLEGE
PADMANABHAMANGALAM
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sri Kumara Gurupara Swamigal Arts College established in 1961, is located on the river banks of Thamirabarani in Padmanabamangalam village situated in Srivaikuntam taluk, Thoothukudi District, Tamilnadu. The college was named after the great saint Sri Kumara Guruparar who was born in Srivaikuntam. Sri - la - Sri Kasivasi Muthukumara Swamy Thambiran Swamigal, the 21st and the present Head of Sri Kasi Mutt, Thiruppanadal is the patron of the college.

The college is situated in a remote rural area to educate the socially marginalized people. Our motto is **"Sitruyirkum Utra Thunai Kalvi (Education is the custodian of life)"** Our **Mission** is to try hard to provide quality academic and moral education, and also to eradicate gender bias among the students. The college always toils for the upliftment of rural students and their growth.

The college is a recognized Hindu religious minority co-educational institution and affiliated to Manonmaniam Sundaranar University, Tirunelveli, Tamilnadu. The college offers seven Under Graduate and three Post Graduate programmes. The curriculum is designed by the affiliated University. The assessment is fully transparent. NSS units, Gandhian study centre and Red Ribbon Club encourage social work among the students. The students are actively taking part in sports events at University and national level. Uniform and identity cards are compulsory for all the students.

Vision

Our motto is **"Sitruyirkum Utra Thunai Kalvi"** (**Education is the custodian of human life**). The founder's perspective vision is

- To provide exemplary service in imparting higher education to the rural,

economically downtrodden society and tapping talent potentials hidden in rural areas

to generate human resource equipped with contemporary skills eventually leading to

nation building.

- To preserve communal harmony with religious identity.

Mission

- To disseminate the message of providing higher education to the public.

- To strive hard to provide quality academic and moral education to the rural mass.
- To make this Institution as a Vehicle of Rural Higher Education, the root of

Gandhiji's vision, in providing sustainable livelihoods for village background youth.

- To eradicate gender bias among the students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college campus has huge area around 54 acres with good playgrounds facilities and adequate spacious class room facilities.
- Easily accessible Library.
- The college has highly efficient and dedicated faculty members to channel the student in academic and personal.
- The college receives the structured feedback from students, teachers and parents and work on it with the help of dedicated and committed faculty members for the improvement of student grade career and discipline.
- Initiating ICT learning.
- Excellences of faculty research receive recognition for their research work as research guides by Manonmaniam Sundaranar University.
- Ample number of research papers has been published.
- Adopting the nearby villages through extension activities.
- NSS units and RRC have been the palpitation of the institution.
- Cordial human relationship with all stakeholders.
- NSS, career guidance, placement cell and sports are the major student support progression.
- Hub for ethical values, cultures and languages.
- Solar power system is installed in the campus.

Institutional Weakness

- The socio-economic background of many of the students admitted in the College is responsible for poor language competence (both in their mother tongue as well as English). This leads to an unsatisfactory level of communication, particularly in the first two semesters.
- Non- optimal utilization of ICT learning.
- Non establishment research centre.
- Students ought to be motivated to do research.
- Participation of students and teachers in extension activities is meager.
- To necessitate adequate alumni contribution to the institution.
- Participation of students in competitive examinations ought to be increased.
- Non implementation of e-governance in all areas.
- Less utilization of funded for research projects.
- Inadequate transport facilities.
- More ICT facilities needed to meet the requirement of high number of rural students.
- Attention needed to raise a language lab by providing the facilities to be used by a remarkable number of students.
- Library has to be updated with ICT facility.

Institutional Opportunity

- The College makes it imperative to engage our faculty members in relevant academic programmes like curriculum planning and its implementation.
- Students, teachers and parents are given chances to reveal the function and practices of the college.
- Students can actively participate in research under the recognized guides to pursue their Ph.D., degree on completion of Post Graduation.
- No competing colleges in Srivaikuntam Taluk for good education to obtain UG and PG degrees.
- More job opportunities are invoked through sports quota especially in police department.
- To train and counsel the students to become more employable.
- Students can access the internet facilities in the audio-visual room as well as in the concerned departments for their research.
- Students are given opportunities to participate in activities like seminars, workshops, group discussion, sports, games and cultural events.
- Vast land area available for future expansion project
- Excellent chances in higher education for high number of economically weaker girl students.
- The campus can be used as an excellent sports center.

Institutional Challenge

- Room for increasing our readiness and ability to innovate the classroom teaching methods.
- Limited Transport facilities.
- Triggering participation of the female students to the area of research after wedlock.
- Shifting from Tamil to English as medium of instruction is the major challenge for the learners from rural background.
- Moulding the students to foster the global world.
- Imparting higher education to the first generation learners.
- To unveil the hidden talents of the students to tackle the competitive world.
- To attract and retain students
- Conducting remedial classes after working hours.
- Establishment of wash rooms.
- Maintaining the huge campus area.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College has marched forward never losing the essential core of confluence that built its foundations. The college has ever since followed a narrative of openness, keeping the access to education equitable and affordable to the deserving, the under privileged and the marginalized.

The institution ensures effective curriculum delivery through a well-planned and documented process. It also promotes good percentage of participation of full time teachers in various bodies of the Universities/Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years. The institution follows programs in which Choice Based Credit System CBCS)/elective course system has been implemented and also integrates cross cutting issues relevant to gender, environment and

sustainability, human values and professional ethics into the curriculum. The institution follows courses imparting transferable life skills. The institution employs structured feedback system.

Emerging areas of Global demand have been introduced in the system, which become attractive to students. The Assessment system has become more transparent and overall improvement in academic effectiveness is visible. The college gives quality education accessible to all including the under-privileged with a thrust on holistic development of learners, irrespective of caste and creed.

Teaching-learning and Evaluation

The teaching-learning process being student centric, the curriculum endeavours to integrate knowledge with skill which will sustain an environment of learning and creativity. The college admits students of different backgrounds and with varying abilities and also provides financial aid and scholarships. An orientation programme is being conducted on first day where the norms and regulations are clearly explained by the Principal along with the Heads of various departments.

The faculty is recruited through a selection process in accordance with the directives of the State Government for minority institutions. The members of faculty are dedicated and competent in their work. Teaching innovations are made through modern teaching aids using ICT facilities which make the learning process more student-friendly and also thrust is given on women empowerment, protection and safety ensuring facilities for their functioning and overall development. Classes are conducted using online downloading (e-Resources) from the relevant websites.

The academic progress of the students is monitored through Continuous Internal Assessment (CIA) in its various components. Special coaching classes and tutorial system are made available for the slow learners. Advanced learners are encouraged to participate in various competitions both curricular and extra-curricular, seminars etc. Thus learning methods encourage student's participation through projects, classroom, seminars, and guided library work.

Research, Innovations and Extension

The College has a good record of Research, Innovations and Extension activities. Nineteen teachers have been recognized as research guides and they have guided 28 research scholars for Ph.D. degree. The faculty members have published 155 research papers in national and international journals; authored many books and presented papers in national and international conferences.

The college has carried out a number of extension activities through NSS units, Red Ribbon Club and Gandhian Study Centre(GSC). NSS and Red Ribbon Club have arranged number of blood donation camps and awareness programmes in nearby villages.

The GSC has adopted a nearby village Senthilampannai and carried out a number of volunteer services. Our alumnus Mr. S. Manikandan a member of GSC, has helped 48 families of Rathinakiri village, Thoothukudi district to get housing patta and he conducts games and athletic events every year on Children's day, for Rathinakiri children.

Botany and Zoology departments have arranged field trips for students to collect Herbarium and specimens. Dr. K. Petchimuthu, Assistant Professor of Botany has received a grant of Rs. 3,15,000/= from UGC for project work and he has also conducted a National seminar. Dr. S. Bose, Associate Professor of History has conducted two seminars. SET/NET coaching classes and entry level programmes were conducted for the betterment of the students.

Infrastructure and Learning Resources

The institution has a very clear policy for improving and maintaining the infrastructural facilities which would facilitate excellent teaching as well as learning processes. The 54 acres campus contains the build-up area of 6980 sq.m in the form of 35 classrooms, administrative office, staff rooms, an ICT enabled seminar hall and an auditorium.

The library has been partially automated with ROVAN LMS Version 4.5 software and equipped with more than 17,000 books including a collection of rare books. As the college is a Saiva Minority Institute, Library has a collection of Saiva Siddhanta books to inspire the student's community in understanding Saiva Ssiddhanta principles.

The sports activities are mobilised by providing playgrounds in the total area of 20,250 sq.m. Fully equipped Gym is available for the students to make them physically fit.

The laboratories are equipped with necessary instruments in required numbers. The institution has Zoological Museum, Botanical Garden, lush green lawns and more trees to beautify the campus. The campus is capable of supplying required volume of portable water by erecting RO water. The CCTV surveillance system provides a safe and disciplined environment. Uninterrupted electricity is ensured with the help of a generator and solar power system. The college has spent a remarkable amount in recent years for maintaining and upgrading the campus infrastructure.

Student Support and Progression

The College focuses exclusively on the average and percentage of student support and progression. The nutshell ofthis criterion throws its light on students scholarships, institutional scholarship, capability enhancement schemes and education training Programmes. Apart from these schemes students placement, higher education, participation in sports and cultural activities, representation in academic are discussed. Most of the students are not only benefitted by the government scholarships but also by the institution scholarship under various endowment schemes. Vocational educationand training schemes inculcate students intellectuality so as to compete well in the exams. The institution has a complaint box transparently placed in front of the principal's office for addressing the redressal of student grievances. It is the world heavyweight crown for the institution that students got placement in pioneer institution. The institution has been the trendsetter with regard to percentage of students to pursue higher education especially in rural areas. Students are motivated and encouraged to participate in intercollegiate university level, national, and international level sports meet as sports play an important role in building one's personality. Students receive several prizes from the institution for showing remarkable performance in extracurricular activities.

Governance, Leadership and Management

The governance of the institution reflects an effective leadership in tune with the mission and vision of the institution that inspires to provide holistic growth and development for the younger generation. Decentralized mechanism empowers the individuals and the college functions like a pyramid structure. The strategic plan of the institution is meticulously implemented by the Secretary who is bestowed with academic and administrative leadership in consultation with the Management and the Principal. An organizational structure of HEI highlights the governing body, academic and administrative set up of the institution. The institution constitutes various committees so as to enhance the students' ability to lead other people and to imbibe values among them. The institution provides welfare schemes for teaching and non teaching staff implemented by the government. The functioning status of the performance appraisal system for teaching and non teaching staff promotes an exhilarating experience and to achieve their targets. Faculty members are explored to the new thrust areas and enrich their knowledge by participating in conferences, workshops, orientation programme and refresher courses. Mobilization and use of financial resources are monitored by the Secretary and the Principal of the college. Accounts are audited annually. An IQAC is established in the institution to stimulate a healthy academic and congenial atmosphere to promote teaching learning process and research.

Institutional Values and Best Practices

To maintain gender equity, the college provides the maximum facilities to girl students. The college campus is provided with 16 CCTV Cameras. The college has been running ant-ragging committee and anti-eve teasing committee since 1990. There are three common rest rooms for girl students. Vending machine and napkin incinerator are provided for them.

Solar panels are installed in the year 2014. In the college campus a pit of 3x3x3 meter is made available in which solid wastes are collected and covered. Liquid wastes are disposed through oxidation pond. E-waste is collected and, reused. Rain Water harvesting pits are constructed in the campus at 25 different places. The college students make use of bicycles and public transport for their transportation. Due importance and care are given to differently abled students. Every day the college blossoms with a prayer song from **"SakalaKala Vallimalai**. Uniform dress code is followed by both boys and girls in all working days. Programmes like Gandhi Jeyanthi. Quit India Movement, etc., are organized to increase the consciousness about national identities. The institution offers a certificate course on Human Rights and Value Education for commerce students during the year 2012-15. The institution celebrates national festivals, birth and other important anniversaries of Indian leaders. The two institutional best practices are

1. Adoptation of a dalit village –Senthilampannai
2. Installation of Solar Panels- a renewable energy source

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Sri Kumara Gurupara Swamigal Arts College
Address	Sri Kumara Gurupara Swamigal Arts College Padmanabhamangalam
City	Srivaikuntam
State	Tamil Nadu
Pin	628619
Website	www.skgsartscollege.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	V. Ravichandran	04630-255224	9443263852	04630-255252	iqackgscollege@gmail.com
Associate Professor	S. Muthukumarasamy	-	9994733501	-	kgssamykumar1952@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes
If Yes, Specify minority status	
Religious	Saivait
Linguistic	
Any Other	

Establishment Details	
Date of establishment of the college	26-06-1961

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Tamil Nadu	Manonmaniam Sundarnar University	[View Document](#)

Details of UGC recognition	
Under Section	**Date**
2f of UGC	26-06-1961
12B of UGC	26-06-1961

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Sri Kumara Gurupara Swamigal Arts College Padmanabhamangalam	Rural	54	6980

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Economics	36	Higher Secondary	Tamil	74	74
UG	BCom,Commerce	36	Higher Secondary	English	74	73
UG	BSc,Mathematics	36	Higher Secondary	English	48	30
UG	BSc,Physics	36	Higher Secondary	English	48	21
UG	BSc,Chemistry	36	Higher Secondary	English	48	33
UG	BSc,Botany	36	Higher Secondary	English	48	28
UG	BSc,Zoology	36	Higher Secondary	English	48	25
PG	MA,Economics	24	B.A.	English	30	10
PG	MSc,Physics	24	B.Sc.	English	25	10
PG	MSc,Chemistry	24	B.Sc.	English	25	15

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				61
Recruited	0	0	0	0	0	0	0	0	32	22	0	54
Yet to Recruit				0				0				7
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				39
Recruited	17	13	0	30
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	21	5	0	8	15	0	49
M.Phil.	0	0	0	2	0	0	1	1	0	4
PG	0	0	0	0	0	0	0	1	0	1

Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	369	0	0	0	369
	Female	390	0	0	0	390
	Others	0	0	0	0	0
PG	Male	21	0	0	0	21
	Female	37	0	0	0	37
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	26	44	58	73
	Female	101	130	131	123
	Others	0	0	0	0
ST	Male	0	1	0	2
	Female	0	1	0	0
	Others	0	0	0	0
OBC	Male	323	304	290	256
	Female	339	328	326	307
	Others	0	0	0	0
General	Male	10	4	7	14
	Female	26	25	28	25
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		825	837	840	800

3. Extended Profile

3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 242

Number of self-financed Programmes offered by college

Response : 00

Number of new programmes introduced in the college during the last five years

Response : 00

3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
825	837	840	800	778

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
789	808	805	761	746

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
242	237	227	200	214

Total number of outgoing / final year students

Response : 242

3.3 Academic

Number of teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
59	48	52	53	55

Number of full time teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
59	48	52	53	55

Number of sanctioned posts year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
61	61	61	61	61

Total experience of full-time teachers

Response : 823

Number of teachers recognized as guides during the last five years

Response : 19

Number of full time teachers worked in the institution during the last 5 years

Response : 59

3.4 Institution

Total number of classrooms and seminar halls

Response : 37

Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
11.04507	6.03306	46.05724	18.91706	13.55572

Number of computers

Response : 27

Unit cost of education including the salary component(INR in Lakhs)

Response : 1.0247990

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.01338

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The College is affiliated to Manonmaniam Sundaranar University, Tirunelveli, Tamil Nadu.The Board of Studies of the University prescribes the syllabi.The syllabus is revised once in every three years or whenever updating is required.Faculty members from various departments of our college attend the Board of Studies meeting scheduled by Manonmaniam Sundaranar University and give their contributions in the structuring of the syllabi.

Reference books, printed materials and hand outs are given to the students. In addition to this, the students are also advised to refer the books available in the central library of our college. They also utilize the internet facilities accessible in the college for references.

All the faculty members are academically well qualified and proficient. They update their knowledge on current developments in recent fields by attending seminars, symposiums, conferences, academic discussions, orientation courses, refresher courses and workshops organized by various universities and institutions regularly. The faculty members also have published research papers in reputed national and international journals. The staff members of various departments are working hard to increase the success rate of students in the university semester examinations.

Most of our students hail from a socially, economically weaker and rural background.The students along with the help of the faculty members make incessant efforts to develop themselves. The library, the central nervous system of the college has sufficient number of text books, reference books, periodicals, journals and magazines. Our students make the best achievable use of the knowledge inputs available in our college.

About the teaching methods, our faculty members seize our students' attention and put across their ideas in such a way that it stays with them long after they have left the classroom.For this to happen, they implement innovative teaching methods like brain storming sessions, discussions, introducing a lesson through a story, role play, stimulation, mini projects, puzzles, active games etc.

Intriguing our students' learning methods, our students follow peer learning, individual learning, learning by using maps, charts, diagrams, mind maps, visual learning, auditory learning etc., according to their individual differences.

Continuous Internal Assessment (CIA) System was introduced in the year 2006 by the University.Since then, a CIA method is being made by evaluating the student's answer scripts and assignments and assessing seminar presentation.

To improve the performance of the students, our faculty members also carry out special coaching classes for the slow learners. Personal care is also given to each and every student. We work for the continuous enrichment of quality in teaching learning practices.The faculty members have developed academic excellence through devotion to duty, commitment, innovation in teaching and faith in human values.The programmes are designed to prepare graduates to attain the ability to apply knowledge of their respective subjects in practice.

Thus the institution ensures effective curriculum delivery.We are hopeful and march forward to produce responsible global citizens with sharp critical thinking skills.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 3

1.1.2.1 **Number of certificate/diploma programs introduced year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	1	1

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document]()
Details of the certificate/Diploma programs	[View Document]()

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 17.65

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	13	06	03	13

File Description	Document
Details of participation of teachers in various bodies	[View Document]()
Any additional information	[View Document]()

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

Response: 20.66

1.2.1.1 How many new courses are introduced within the last five years

Response: 50

File Description	Document
Details of the new courses introduced	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 10

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0.73

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	21	04	05

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The programmes offered in the college are listed below.

Under Graduate programmes:

(i) B. A. Economics

(ii) B. Com.

(iii) B. Sc. Mathematics

(iv) B. Sc. Physics

(v) B. Sc. Chemistry

(vi) B. Sc. Botany

(vii) B. Sc. Zoology

Post Graduate programmes:

(i) M. A. Economics

(ii) M. Sc. Physics

(iii) M. Sc. Chemistry

Core options – No core option is available.

      Elective course option – Elective option is available for the under graduate students during the fifth and sixth semester studies apart from the regular compulsory papers. They can choose one major elective paper as their option out of the three choices. Similarly for post graduate students also elective options are available. They can choose their topic of interest.

      Interdisciplinary courses – Some of the papers offered in the main stream are of interdisciplinary in nature. Eg. Computer applications, Law, History and Tourism etc especially for commerce graduates.

The college follows the Choice Based Credit System (CBCS) introduced by the University. Papers related to Personality Development, Environmental Studies and Social Value Education are included in the curriculum.

Environmental Studies, Social Value Education, Personality Development: New papers such as

Tourism, Communicative English etc., are included for the under graduate students to improve the personality development, communication skill and general knowledge. The college also adopts some measures like community oriented programmes, environmental cleanliness and personality improvement programmes through NSS. These programmes help the students to improve their human values and prepare themselves for a responsible global citizen.

Students are trained in spoken English and they are also motivated to prepare for the competitive examinations.

1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

Response: 137

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 137

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 14.36

1.3.3.1 Number of students undertaking field projects or internships

Response: 117

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B.Any 3 of the above

File Description	Document
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.05

2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	1	0

File Description	Document
Institutional data in prescribed format	[View Document]
List of students (other states and countries)	[View Document]

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 96.63

2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
295	317	325	318	320

2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
326	326	326	326	326

File Description	Document
Institutional data in prescribed format	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
789	808	805	761	746

File Description	Document
Any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college ensures equity and wide access by following the policy to admit students from different socio-economic, cultural and educational background. As students' abilities and skills differ, the institution offers various learning and teaching methods for the benefit of the students. Considering the variation in the ability of the students, the faculties provide effective teaching methodology to make the learning easy. Since the students are from rural background, the college organizes a special orientation programme on the first day to initiate the students into the college ethos and make their stay comfortable. Taking full responsibility individualized teaching learning programmes are conducted to cater to the broad spectrum of academic caliber of the students admitted.

Non-major students are given the basic knowledge of the subjects in the beginning itself. The curriculum is designed by the affiliated University in an effective way to get the basic knowledge of the subject of their choice. Bilingual teaching is adopted till the majority of the students get accustomed to the medium of instruction.

Academic performance is measured through class room interaction and continuous internal assessments. Slow, average and advanced learners are identified through the faculty opinion of the students, behaviour of the students and involvement in the class room and attendance records. Extra coaching classes during the leisure time are arranged to help the students having poor academic skills. The students are free to meet the faculty members at any time to overcome their problems.

Mentoring is an effective measure to keep the track of the performance of slow learners. Special attention is given to them and personal counseling is also extended. Repeated tests are conducted to make them thorough with the subjects. And also collaborative learning process tunes the slow learners with the advanced learners. The faculty provides question banks, extra coaching and additional test to secure good

marks in the semester examinations.

Advanced learners are identified through their past score and interaction in the class. So to enhance the skills of the fast learners, special tests are given to keep up their enthusiasm. They are also encouraged to participate in various inter collegiate seminars, workshops, quiz competitions etc., They are also motivated to use the technology in learning process. The institution offers endowment awards to encourage the subject toppers during the Founder`s day and college day celebration.

Economically weaker section students are given time to pay their fees and the faculties too taking efforts to pay their fees. Physically challenged students are given special attention and necessary counseling is given to develop their self-confidence highly. These students are trained to overcome their difficulties both economically and academically. All students are treated equally by the management beyond caste, creed, religion with love and care.

2.2.2 Student - Full time teacher ratio

Response: 15.09

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.61

2.2.3.1 Number of differently abled students on rolls

Response: 5

File Description	Document
Institutional data in prescribed format	View Document
List of students(differently abled)	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student-centered teaching is being practiced by all departments; In general, faculties practice the chalk and board method, round table discussion, forums for formal assignments, weekly tests, project discussion, and immediate feedback via classroom. Towards the end of their lecture, the faculties use the student-centered methods of evaluation by raising open-ended questions. This enables the learners to

reflect and synchronize what they have learnt during class hours.

According to the course curriculum, the subject teacher organizes the class seminars on any given day and the other students are encouraged to take part in the seminar. The student who is presenting the seminar will answer the questions in addition to that the concerned staff will add additional information and elaborate explanations to the questions.

The college is developing the strategic learning programs and e-learning through audio visual aids to engage the UG and PG classes. Analysis, evaluations, problem-solving and processing information are also used as learning strategies to reduce hours, but to increase class room activities.

The slow learners and weaker students are identified and trained by giving special coaching, formative assignments, special class test, special coaching, discussing the model question bank, periodical counseling, translation etc.,

Students are asked to write simple questions on the basic levels, and they are asked to assemble in the class room for an hour, in a week. After collecting all the questions, one of the students will put questions. Other students have to answer either from their own knowledge or after discussing with friends

To motivate and to encourage the outstanding students, group discussions are done periodically and we instigate them to participate in seminars and workshop conducted by Universities and other institutions. In addition, we also guide them to appear for the competitive examinations. To improve their communication skill, we follow oral approach, translation, eclectic, bilingual, grammar teaching methods, flow chart, mind maps and tree chart for language classes.

Laboratory activities are conducted every week for the science curriculum students. Theoretical work is practiced in the form of observation, measurement, experiment, and fieldwork. It begins by demonstrating key techniques or equipment operation or describing the location and handling of special materials. Live or dead specimens, permanent slides are provided to the students to understand Plant and Animal Kingdom. The Zoology students are assembled in the museum for discussion and also to understand the Phylogeny tree and taxonomic position of animals. Evolutionary studies are described to the students with the help of the models available in the museum. Group dissertation works are assigned to the students of PG with a problematic or in application theme. The students are divided into groups and are allotted to mentors. The mentor will guide them.

To provide the literacy towards the skill based alternative livelihood programme, the students are focused for group discussions, hands on training and resources are executed on the concern reputed organization to develop the technical and technological skills on sericulture, moriculture, apiculture and aquaculture. In addition to that Zoo Management & sanitation techniques and bird census techniques are also put in practice. Students of botany are taken to Ooty, Rameswaram and Manappadu to study the habitats.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 66.67

2.3.2.1 Number of teachers using ICT
Response: 36

File Description	Document
Any additional information	View Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 13.81

2.3.3.1 Number of mentors
Response: 59

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

     Innovative teaching methods have been adopted by the members of faculty to boost the learners. The institution encourages them to complete the syllabus with the practical skills through various teaching methodologies. Creative facilitation of the teaching learning process is done through collaborative learning among the students, interaction with the faculties, project based learning, computer assisted learning, experimental learning and study tour. Apart from this, special lectures by experts are made available during Department Association meetings. Course materials and question banks are made available. Students are also encouraged to use various e-resources. The e-learning technique enables the students to learn beyond the curriculum and advanced learning in the subjects of their interest. It is a self-based instructor-led learning which includes media in the form of text, animation and audio.

     The institution has a general library with text and reference books. Students are encouraged to make use of library services. Students are taken to the library to inculcate the reading habit among them. The library also provides daily newspapers, latest magazines on current affairs in order to enrich their general knowledge. Hence the students utilize the library resources in an apt manner. In addition, some faculty members have their personal collection of books and share them with PG and UG students. Lecture - demonstration method is practiced by the faculty members of science departments.

     Academic freedom enjoyed by the teachers enable them to plan and implement new methods of teaching. The faculty members update their knowledge by referring the recent editions of the reference books and by attending seminars, workshops and conferences. These new techniques have created interest among students to learn more and more. Faculty members also feel encouraged in making use of these

innovations in teaching learning process. In part II English classes, various games are conducted to empower the students to build their vocabulary and make them strong in the second language. Hands on training in some courses help the student to experience some concepts get implemented. The proficiency of students are recognized by means of endowment cash prizes on the college day.

The wide knowledge of subject matter and the curriculum are the important factors that influence teaching. Besides this, enthusiasm, empathy and a great desire for learning are required. So the teacher should have the knowledge of classroom management techniques to provide effective innovative teaching for the betterment of students. Knowledge about eco system and women empowerment are inculcated effectively. Competitions like mehanti, rangoli and art from waste are conducted to bring out the creative nature of the students.

An eco-friendly atmosphere is seen around the institution. The NSS volunteers play an important role in keeping the environment green, neat and tidy. Moreover Manonmaniam Sundaranar University has prescribed "**Environmental Studies**" as a part of their curriculum for the Undergraduate students. Apart from all these, discussion on values like humanity, unity, equality, cooperation, tolerance, generosity, truth, justice, integrity, general awareness, and daily news are discussed during class hours.

Thus the institution adopts various methods for nurturing critical thinking, creativity and scientific temper among the students to enrich them to become lifelong learners and innovators.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 87.54

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 75.45

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
46	39	41	41	34

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)

2.4.3 Teaching experience of full time teachers in number of years

Response: 15.24

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	[View Document](#)

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0.75

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	0	1

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The introduction of the Continuous Internal Evaluation (CIE) with innovative methods of evaluation has created a learning atmosphere right through the year, focusing the attention of the students on incremental learning and internalization. This system encourages critical thinking, creativity and problem based learning. The assessment for students' written assignment, communicative skill, interaction makes the evaluation criteria clear and that encourages soft skills along with academic content.

CIE of students has been a major introduction into the learning process, encouraging students to take every unit of study seriously. The students are shown their answer scripts after the evaluation so that the feedback they receive can help them to improve. The college cannot actively implement any reforms in examination as it is affiliated to Manonmaniam Sundaranar University. The institution has to follow the rules and regulations implemented by the University. But inside the campus, the faculties use some impressive and interesting change in their teaching methodology like home assignment on the topic covered in classes, class interaction, written class test after completion of one or two units of the assigned syllabus, class attendance scores in CIE are taken into consideration.

Apart from these entire behavioral patterns inside the campus, independent learning and communication skills are given proper weightage while assessing their performance as a whole. Simplified notes and photocopies of materials are supplied to the students.

Detailed information about CIE schedule is given in the academic calendar. For effective conduct of CIE there is a committee functioning in our college. The committee is headed by a faculty member as the convenor with the Principal as the chairperson. A committee of faculty members conducts the CIE including organized photocopies of the question papers which are collected prior to the examination from each department. A detailed seating accommodation for every session of the examination for each class is displayed on the College Board before the examination. An invigilation schedule for the faculty members is announced before the commencement of the entire examination.

The CIE results are declared within ten days of the examination. The students are shown their answer scripts after the evaluation so that the feedback they receive can help them to improve their studies for the end semester examination. A final tally of marks is made after three CIE. The internal assessment mark is 25 for all UG and PG courses respectively. For practical, internal assessment mark is 50 for both UG and PG Attendance, regular performance in laboratory session, maintenance of record notebooks are assessed by the course teacher. Out of three CIE, the average of the best two is taken into consideration. A retest is given to the students who are absent during the CIE. The parents are also informed of their wards performance in the CIE.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The syllabus and evaluation is designed by the Manonmaniam Sundaranar University, Tirunelveli,as the institution is non-autonomous body.The mechanism of internal assessment is made transparent and clear during the orientation programme organized at the beginning of every academic year for the freshers. The programme is conducted in the auditorium with the presence of Principal and the heads of the departments. The institution calendar is provided to the students and along with other information CIA is also detailed.

The evaluation plan for CIA as prescribed by the University is set up at the beginning of the academic year. The portions for CIA are divided unit wise. Besides surprise test, assignments and seminars are also given to assess the understanding capacity of the students. The department maintains subject wise marks. After CIA, members of faculty discuss about the question papers with the students and give guidelines to improve their performance in the end semester examination.

In UG and PG programmes, the students are informed about the weightage for CIA of theory paper as 25. The components of 25 marks are assignment, seminar and test as prescribed by the University. The faculty allocates seminar topics to promote independent learning and to develop the behavioural aspects of learners. The continuous internal assessment also helps to improve the communicative skills of learners. The CIA is broken up into 20 mark components for test and 5 marks for assignment. For part II English, instead of assignment, oral test for 5 marks is conducted. Complete transparency is ensured in the internal assessment and it is shared with the students. The mark is communicated to the students within ten days from the date of completion of the test. On the spot, feedback is given during the seminar presentation. Similarly, assignments are rated by the faculty and comments are communicated to the students to let them understand the quality of their work. In addition personal guidance is also given.

The discussion with the students on question papers after the internal evaluation gives clarity to the students about the expectation of the staff. The monitoring of the effective implementation of the evaluation transparency is done at two levels. At the departmental level, the Head of the department ensures the evaluation is carried out as per University norms, specific to course requirements and the broader goals of the institution. At the institutional level the Principal monitors the evaluation process. If at all any grievances regarding evaluation rises, the Head of the Department along with the Principal solve the problem. Thus the institution maintains a conducive atmosphere regarding transparency of CIA.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The examination schedule is announced during the commencement of the semester session and is included in the academic calendar. The timetable for continuous internal assessment (CIA) is also informed in advance. A committee of faculty members is involved for conducting the examination, collecting question papers from the department and monitoring the examination process. Feedback is collected formally and informally and any discrepancyin the process is addressed in the next examination

The evaluation process followed by the college is based on the norms of the University. The commencement of the semester examination, question paper pattern for the University examination and eligibility criteria for passing theory subjects and practicals are explained to the students in detail. At the academic front, efforts are made to improve the results and enhance the intellectual capability of the students by satisfying their queries. It is ensured that the syllabus is completed well in time and the students get sufficient time for their examination preparation.

The continuous internal assessment answer scripts are valued as quick as possible and are distributed to the students to know their drawbacks and mistakes, and also suggestions are given to improve their performance. A student who is absent from CIA is given a retest for which the schedule of examination is informed in advance and the question paper are given separately. Thus the students are provided extra chance to level their up gradation. Mark register is maintained by the departments for future verification.

The semester examination schedule and question paper setting are decided by the University which is communicated through electronic and print media. The examinations are conducted by the college under the control of University authorities. By virtue of his post, the Principal of the college remains the Chief – Superintendent during the examination. With the efforts of staff the examinations are always smooth and fair. The chief superintendent visits the examination halls then and there for the conducting examinations smoothly. Results are published within a stipulated period through electronic media. A final year graduate student who has failed in only one subject at the end of the degree programme is allowed to appear for supplementary examination conducted by the affiliated University within a month from the date of publication of the results. There is a possibility of getting the photocopy of the answer script of the external examination from the University, if any discrepancy occurs and every chance to rectify the defects in the valuation of the answer scripts by paying the admitted fee to the University

Moreover any grievances regarding evaluation are rectified at the department, college, and university levels. Students can raise their grievances regarding internal and external evaluation at the departmental level. It is examined by consulting the students and teacher concerned and decisions are taken based on their findings. If the decision taken at the department level is unsatisfactory student can appeal at the college level. The issue is subjected to a detailed examination by the college and a fair decision is taken. If the student is not satisfied at the college level he can further appeal to the University for a fair solution.

Results are analyzed by respective department to assess the progress of the students and the report is maintained. The Institution tries to enable the students to mould their personality by developing their talents and skills and also the faculty members of the institution are aware of their responsibilities and work hard to impart morals cultural, intellectual, social and spiritual knowledge.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The institution calendar is distributed to the students in the beginning of every academic year which contains the vision, mission and quality policy of the institution. Various college committees for the welfare of the learners, endowments created by the philanthropist are listed in the academic calendar. It

gives the synopsis about the institution. The institution adheres to the academic calendar designed by the expert committee as per the suggestions of Manomaniam Sundarnar University, Tirunelveli. The calendar committee consists of the Principal as chairperson and two faculty members prepare the academic calendar well in advance before the commencement of the academic every year. The academic calendar outlines the semester class work schedule, holiday details, and internal assessment schedule. The prescribed fee structure is also provided. If the working days are cancelled due to unexpected reasons, the institution arranges compensation working days. The prescribed working day is 90 but the institution works around 95 days per semester. Hence the syllabus is completed without any difficulty. Valuable quotes are cited at the foot of every page of the academic calendar to inculcate good habits among the learners. The institution strictly follows the schedules specified in the academic calendar.

The university to which the institution is affiliated provides the structure of curriculum well in advance. The course allocation is finalized by the head of the department based on the expertise or area of interest of the faculty members. Time table is also prepared as per the guidelines of respective statutory bodies. The number of credit hours for each course prior to the commencement of the semester is finalized and is distributed among the faculty members. The prescribed syllabus is evenly distributed for each CIA. The performance of the students is assessed on a continuous basis by three continuous internal examinations. The examination schedule is prepared by the examination committee. The template for the question papers is circulated to all the departments and is collected from the concerned departments' examination committee members. Copies of question papers are taken, depends upon the number of students in each class. The CIA is conducted for 20 and 50 marks for under graduate and post graduate students respectively. The duration of the test is one hour. The continuous internal assessment is evaluated as per the schedule given in the academic calendar in a centralised manner. The evaluated answer scripts are given to the students and the mistakes committed by the students are pointed out by the faculty member for the future rectification. If the students are not satisfied with the evaluated scripts, they are given freedom to raise their doubts. In addition to the written test, CIA includes assignments, seminar, and viva-voce. In science programmes, the CIA for laboratory practical is conducted for 50 marks. If the students are not able to attend any one of the continuous internal assessments due to some unavoidable reasons, they are permitted to appear for a retest with prior permission from the Principal and the Head of the department.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The institution offers seven Under Graduate programmes (Economics, Commerce, Mathematics, Physics, Chemistry, Botany and Zoology) and three Post Graduate programmes (Economics, Physics and Chemistry). The institution is affiliated to Manonmaniam Sundaranar University and it follows the syllabus prescribed by the University. Apart from Part I - Tamil and Part II - English courses, Under Graduate students have to complete nearly sixteen major courses. For Post Graduate, the students complete nearly sixteen courses.

The programme outcome and programme specific outcome are given in detail in the any additional

information cell as PDF.

The course outcome of each programme is illustrated in Excel file and is attached in COs for all courses cell.

File Description	Document
COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The Program outcomes and Program specific Outcomes are achieved by using the following tools and processes. The institution is affiliated to Manonmaniam Sundarnar University, and it follows the syllabus and the program prescribed by them. The institution follows the choice based credit system as per university's direction. Apparently the Syllabus, program outcomes, program specific outcomes and course outcomes are prescribed by the University academic council. The institution takes the necessary steps to transform the knowledge to the students as per guidance to attain the program outcomes and program specific outcome. The program outcomes and program specific outcome are assessed through the course outcomes and relevant courses by direct and indirect methods. The basic knowledge of the specific subject knowledge monitored through the examination, continuous internal examination and assignment. The internal assessments are conducted through centralized manner. Throughout the semester the faculties interact with the students and help them to understand the subject clearly and record their performance. The common attainment in direct method is calculated based on the continuous internal assessment and university centralized external examination conducted by Manonmaniam Sundarnar University, the weightage of marks for UG & PG courses are 25 marks for continuous internal assessment and 75 marks for university centralized external examination. And for practical courses 50 marks are awarded in continuous internal assessment and remaining 50 marks are assessed by the University centralized examination.

The details of these methods are attached in additional Information as PDF.

2.6.3 Average pass percentage of Students

Response: 41.53

2.6.3.1 Total number of final year students who passed the university examination

Response: 515

2.6.3.2 Total number of final year students who appeared for the examination

Response: 1240

File Description	Document
Institutional data in prescribed format	<u>View Document</u>

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Database of all currently enrolled students	<u>View Document</u>

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 1

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	01	00	00

File Description	Document
e-copies of the grant award letters for research projects sponsored by non-government	[View Document](#)
List of project and grant details	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 35.19

3.1.2.1 Number of teachers recognised as research guides

Response: 19

File Description	Document
Any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

3.1.3 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0.02

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 01

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Even though the institution has not created ecosystem for innovation including incubation centre and other initiatives for creation and transfer of knowledge, the faculty members are empowered to take up research activities and utilizing the existing facilities of the college. The faculty members are also encouraged to share their knowledge with the society. The activities carried out are:

- More number of research papers has been published.
- Funds for research project and seminars have been received from Government funding agencies.
- Gandhian study centre and alumni of our college are serving as advisory board in Porunai River Water Management Forum for cleaning the irrigation tank in Vellore village, Thoothukudi District.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	1	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document
Report of the event	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 1.47

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 28

File Description	Document
URL to the research page on HEI web site	View Document
Any additional information	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.57

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
30	15	29	33	48

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.25

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	24	14	17	6

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Centre for Gandhian studies plays an important role in our college. The village Senthilampannai hitherto our college was adopted by the Gandhian Study Centre(GSC). This centre insisted and motivated the rural people to direct their wards to attain knowledge from educational institutions. Health awareness programme has been conducted by the Gandhian centre periodically.

An expert committee was invited by the **Sengol Atheenam** including Dr. S. Bose, the director of our Gandhian study Centre to deliver a lecture on art, culture and architecture in order to create awareness among the people of the Perugulam village in Thoothukudi District.. "Thodar sorpozhivu" (series of lecture) about Ramyana was conducted jointly by the College GSC and Kallapiran temple administration, Srivaikuntam. The recitation of Thiruvasagam for the people of Kalvai village was successfully conducted to enrich their spiritual skills.

The GSC of Our College remembers the Martyrs every year on the Martyr's day and creates awareness among the students about their sacrificed activities towards freedom fight. Students also take oath on 30th January, every year against untouchability.

International non-violence day is being observed with people of Senthilampannai on Gandhi Jeyanthi every year.

The GSC celebrates Children's day every year in the month of November at Ratinapuri, a Dalit village in Kayalpattinam. It conducts various games and athletic events on that day for the Children below the age of 18, and prizes are distributed.

The GSC has trained our old students, Mr.S.Manikandan and Mr.B.Sivamuthu Rathinam to conduct games and athletic events on Children's day. They also take care of the betterment of the Ratinapuri village. They have helped 48 families of the village to get housing Patta. Mr. S. Manikandan, our Alumni has also been bestowed with Ambedkar award by the Ambedkar association for his valuable contribution.

Blood donation and eye camps were the renowned camps conducted for the welfare of the people of Senthilampannai. Our College students saved many lives by donating their blood. A free eye camp in collaboration with Vasan Eye care, (Tirunelveli), was conducted for the needy . Apart from these camps, several awareness programmes such as Aids awareness, cleanliness(Swachh Bharat), fire extinguish and safety measures etc., were conducted programme.

The College NSS units conducted a special camp *"Healthy Youth for Healthy India"* in Senthilampannai Village*.* During the camp, Yoga awareness and training programmes were given for the benefit of people of Srivaikuntam.

AIDS awareness among the people of Senthilampannai was created by Sri. E.Baskar Panirajan, Manager, Red Ribbon Club, Thoothukudi.

Every year, a common medical camp is conducted, at Senthilampannai village by our NSS units with the help of Dr. Meeran Sarah Hospital, Srivaikuntam. Road safety awareness was created among the people of Srivaikuntam by our NSS units with the help of Srivaikuntam Police Officials.

Law awareness programme among the people of Srivaikuntam was conducted by NSS units with the experts available in the judicial court

Seven Hundred students hold a rally to create awareness among voters in Srivaikuntam on 26.12.2015.

A senior Civil Surgeon, Government hospital, Srivaikuntam, has explained the formation, spreading and destruction of Dengue causing Mosquitoes. He also explained the symptoms and preventive measures to be taken about dengue fever.

The College students are the regular volunteers of Ayyappa Seva Sangam of Sabarimalai temple and they play a vital role in regulating the Ayyappa devotees during season time every year. They have been awarded Shield for their best service.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	1

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 11

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	1	2	2	1

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 16.19

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
265	0	200	200	0

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document](#)
Report of the event	[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 6

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	3	0	2	1

File Description	Document
Any additional information	[View Document](#)
Number of Collaborative activities for research, faculty etc.	[View Document](#)

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	<u>View Document</u>

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Infrastructure is a pre-requisite when it comes to the implementation of any plan and certainly for academic pursuits. The institution is guided by the wise counsel of the Management, for the creation and enhancement of infrastructure for teaching and learning. The College is situated on a sprawling 54 acres of campus with built-up area of 6980 sq. m.

Detailed list of Infrastructure facilities for curricular and co-curricular activities available in the college is given below:

- Secretary's Room – One [Fully air conditioned with seating capacity of 8 persons, one computer with internet access and one scanner cum printer]
- Principal's Room – One [Fully air conditioned, seating capacity of 13 persons, One laptop with internet access, one FAX machine, one scanner cum printer and a Mike with Speaker]
- Administrative Office - One [Seating capacity of 12 persons, 4 Computers with internet access, 1 Fax Machine, 2 Scanner and Xerox cum Printer]
- Department Staff Rooms – 9, All Science Departments have been provided access points for internet. All the Departments have sufficient number of notice boards.
- Recreation Space – One Ladies Staff rest room, Three Girl's Common room & Garden
- Audio Visual Room – One. Equipped with LCD, Smart board, 5 computers with internet access, 1 scanner cum printer and sound management system. Seating capacity to hold 100 persons. Also utilized as Seminar Hall and Browsing centre for students and staff.
- Auditorium with a Stage and seating capacity of 700 persons – One. Equipped with LCD
- Classrooms – 35 (Well ventilated classrooms with black boards and essential furniture)
- Physics Laboratory – 2 [UG Lab – seating capacity 30 & PG Lab – seating capacity 30]
- Computer Lab – 1 [Seating capacity of 15 students; 07 computers with a internet point]
- Chemistry Laboratory – 2 [UG Lab – 35 seats & PG Lab – seats 32]
- Zoology Laboratory – 1 [seats – 32], Equipped with one computer & LCD.
- Zoology Museum – 1. Display of specimens on Invertebrates (500 Nos. including permanent slides) Vertebrates (birds, mammals, reptiles 25 Nos.) and skeleton of certain animals.
- Botany Lab – 1, [seats – 35], Equipped with herbarium specimens of economically important cultivated plant species, biodiversity specimens.
- Library – 1 [One computer with internet and seating capacity of 70 persons]
- Botanical Garden – 1
- Play Grounds – 2 [5 acres]
- Modern Gym – 1. [Equipped with Motorized Treadmill, 4 Station multi gym, Weight Training sets, Weight Lifting set with wooden platform (4m x 4m standard size), Bench press – 4 sets, Dumb bells (with stand) and Hip twister]. The gymnasium facility is extended to both students and staff.
- Reverse Osmosis (RO) System – 1.
- CCTV Surveillance system is available in the campus
- Solar Energy Power Unit [5KW] has been installed in 2014 to enable the electric supply to bear

heavy loads for Rs. 8, 06,100/- with the subsidy of 30%.

- Generator to provide power supply during the power failure if necessary.
- Canteen – 1

The college makes efforts to make optimum use of its infrastructures facilities.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

Response:

Dedicated sports facilities with the guidance of a qualified physical director are made available to the students. Two play fields totally measuring 20250 sq. m are available in the college campus which have been established from the inception of the college 1961.

Details of Play Grounds Available [Existing infrastructure with specifications]:

Out Door Games

- 400 m Athletics track: One with provisions of Running, Jumping and Throwing play areas (250m x 200m). Generally, athletics tracks are multipurpose with the playing fields inside.
- Football Play field (100m x 70m): One (Inside the Athletic Ground)
- Cricket Ground (51m x 83m): One (Inside the Athletic Ground)
- Kabaddi Court (13m x 10m): Two
- Kho – Kho Court (27m x 16m): One
- Ball Badminton Court (24m x 12m): Two
- Volley Ball Court (18m x 9m): Two
- Sports Room (5m x 3m): One
- Equipments Room (20m x 08m): One

Indoor Games

1. Physical Fitness Centre (Modern Gym) (10m x 06m): One. The college has a well equipped gymnasium with facilities such as machine exercises, free weight exercises, aerobics etc. These facilities are made available free for the students. The equipments available in the gymnasium are:

(i) Motorized Treadmill (ii) 4 Station multi gym (iii) Weight Training sets (iv) Weight Lifting set with wooden platform (4m x 4m standard size) (v) Bench press – 4 sets, (vi) Dumb bells (with stand) (vii) Hip twister etc.

2. Table Tennis Board (Tournament standard): Two

Area specification: 20m x 10m (Inside the Auditorium)

3. Chess (Tournament standard): 05 sets

Area specification: 20m x 10m (Inside the Auditorium)

Playground and sports facilities are accessible to all the students. Approximately 275 – 300 students utilize the sport facilities per year. In addition, the youngsters from the nearby villages also use the playfields of the college with the prior permission of the principal. Specialized coaches are appointed to train the students participating in various zonal and Inter-collegiate level tournaments. The intra-college sports events are organized to motivate the students in extra-curricular activities and students exhibiting proficiency are awarded certificates and prizes.

The students have also represented the University in Inter University sports meets. The college also has the privilege to conduct inter-collegiate sports meet every year organized by the Manonmanium Sundaranar University, Tirunelveli to which the college is affiliated. The sports like Kabaddi, Kho – Kho, Ball Badminton and Table Tennis have been conducted during this sports meet. It is pride to say that many of the students are being recruited in Central Reserve Police force and Tamilnadu Police departments.

Different competitions like rangoli, hair dressing, mehandi, vegetable carving are conducted to render the women students an opportunity to express their skills during International Women's day celebrations every year. Moreover, in this academic year, competitions like rangoli, pencil sketching, vegetable carving, soap carving, art from waste materials, singing, essay writing etc were conducted to motivate the students as a remembrance of Dr. Abdul Kalam on his birth anniversary.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 8.11

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 3

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 10.69

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
1.27057	0.37294	14.62405	0.43241	0.23328

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

        The library has the constructed area of 254.6 sq. m. with seating arrangements of 70 persons. It has separate reading areas for the faculty members (20 seats) and students (50 seats). There are five sections in the library (i) Text Books that support academic curriculum, (ii) Reference books, (iii) Books other than syllabi (or) curriculum prescribed, (iv) Books for Competitive exams like UGC-NET, SET, TNPSC, UPSC, SSC etc., and (v) Newspapers, Magazines etc. The library is equipped with 17253 books and a computer with internet. The ratio of books to students enrolled is 21: 1.

        The library management system (LMS) is an enterprise resource planning system for a library used to track items owned, orders made, bills paid, and patrons who have borrowed. An integrated system is essential to make the library administration as efficient and stress free. Hence, the library is partially automated using ROVAN LMS, version 4.5 software in 2008. Library database can be accessed through Open access catalogue by the students and faculty members with the help of Librarian. The facilities availed using this automation in the library are:

- To know the number of books issued/returned
- To know the availability of the required books and its location on the racks
- To know which book has been issued to whom with date
- To know the frequently used books, so that the number of copies may be increased by placing order
- To know the unused books for long time, hence weeding out of such outdated books may be carried out on consultation with Heads of concerned departments on periodic basis.

Necessary equipments for further automation of library viz. computer, printer, scanner, barcode label printer, barcode reader and xerox machine are to be procured in future.

        Heads of the Departments are asked to provide a list of books in consultation with faculty members of the respective department to be added to the library in consonance with syllabi. HODs are also asked to suggest books which will enhance the students' base, apart from the books to cover the syllabi. Even the requisition from any student is also honored. Approved books are purchased by the Librarian and processed fast for circulation. Sometimes, teams of teachers are even sent to publishing houses or book fairs to procure new books. New arrivals are communicated to the staff and students and also displayed on separate racks. E-resources are listed and updated at the library to enable the students in exploring knowledge on academic career and job opportunities.

        The Librarian gets the users feedback to improve the services. The feedback provided by users is implemented with the approval of the Principal. Library is constantly updated throughout the academic

year to provide a conducive academic environment to students and faculty.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college library has rare book collection which widens the knowledge of the students about past civilization and cultures of Tamil Nadu, India and the World. In addition, since the college is Saiva minority Institute, the library contains the books regarding Saiva Siddhanta to practice spirituality among the students as spirituality is an important aspect of mental strength. If such books are not preserved, every generation will have to work from the very beginning.

Detailed list of books as rare collection in the library:

S.No	Book Titles	Publisher	Author	No. Copies
1	??????????? – 6-??? ????????	??????????? ?????????	???????? ????? ???????????	2
2	??????????? ??????? ????? - 4	???? ???????????	T.K. ??????????? ?????????	1
3	???????????	?????????? ?????????	T.???????????	1
4	?????? ???????	??????????? ???????	???? ?????? ??????	1
5	????? ???????????	????? ??????	??????????? ???????	1
6	The Cultural Heritage of India (Volumes 1 – 6)	The Ramakrishna Mission Institute of Culture, Kolkata	S. N .Sen	1
7	The First World War	Hamish Hamilton London	A S P. Tailor	1
8	Indian Art	Paul Hamlyn. London	Marguerite- Marie Deneck	1
9	The Art of Tamilnadu	The state department of Archaeology	R. Nagswamy	1

10	Birds Family of the World	Elsevier Publishing Project	A.D. Cameron	1	
11	Health and Economics	Doubleday & Com., Inc.,	Sir Gerals Barry	1	
12	The Quest for India	Doubleday & Com., Inc.,	Bjorn Land Strom	2	
13	Man in Society	Doubleday & Com., Inc.,	Dr. Mary Douglas	1	
14	Indian Miniatures	Abbey Books	The Bhagavad - Gita	1	
15	Indian Sculpture	Spring Books	Khmer and cham	1	
16	Astronomy	Paul Hamlyn Ltd.,	F.L. Whipple	1	
17	Animals of the Past	Theorem Publishing Ltd.,	Macdonald	1	
18	The life and Times of Shakespeare	The Hamlyn Publishing Group Ltd.,	Mr. William Shakespeare	1	
19	The plays of Eugene O'Neil Volume I-III	East - West Press	Eugene O'Neill	1	

Thiruchenthilandavan charity endowment instituted by the management provides the freeship to the students who memorize and recite Kandar Kalivenba, sung in praise on Lord Thiruchendur Murugan by the poet Kumaragurupara swamigal (17th century), a saivite ascetic, native of Srivaikuntam, associated with the Dharmapuram Adheenam.

File Description	Document
Any additional information	[View Document](#)

4.2.3 Does the institution have the following:

    1. e-journals

2. e-ShodhSindhu

3. Shodhganga Membership

4. e-books

5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.24

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.38904	0.33539	0.69380	4.67389	0.11992

File Description	Document
Audited statements of accounts	View Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 20.14

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 175

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution gives priority for the spotlight on digital literacy by providing adequate information technology facilities. In this regard the college commissioned a seminar hall and in subsequent years the hall is upgraded to an ICT hall with the following equipments.

- 2012-13 – A Printer with stabilizer at a cost of Rs. 1,00,700.
- 2013-14 ? LCD projector with interactive board and necessary computer at a cost of Rs 1,20,000. The hall is also enabled with five internet connections.
- 2014-15 ? A Xerox printer was purchased at a cost of Rs 1,60,000.
- 2015-16 ? A computer with scanner, printer and a copier were purchased for Rs 47,700.
- The hall is also enabled with a LED TV (Panasonic 136 cm).

The facilities mentioned above help to cultivate and motivate the lifelong learning process among the students and also ensure to achieve the digital equivity by the students to compete with urbans. Modern language teaching is achieved by using the ICT hall as audio-visual classroom.

The college has LCD enabled auditorium, which helps to conduct various functions, fine-arts programs, integrated seminars, awareness programs, etc. Also, the LCD supported Audio visual room, Auditorium and one class room provide open accessible resources like variety of postures, movies, spread sheets etc. to large number of students in a cost saving mode. These facilities leads to the classroom teaching in a culture improved way by decreasing disruptions.

The various easily available softwares in different disciplines have been introduced for the betterment of the students:

- Chem Sketch – Chemical drawing software
- Virtual Physical Laboratory – Simulation modules that allow the students to stimulate and visualize physics experiments.

- Solve Elec – Educational electricity software for circuit analysis and resolution.
- Microsoft Mathematics - useful tool to solve science and maths problems.
- Tally – Accounting software.

    In a similar way, the strenuous and studious topics are simplified and made easily understandable with the help of ICT facilitated smart classes. Faculties are enabled to get focused resources on knowledge and development skills to be implemented in classrooms using information technology facilities. Students are well informed about job opportunities by providing the information in personalized ways like emails, notifications, etc.

    The library has been partially computerized with the *ILMS ROVAN 4.5* software enabling the students and faculties to access books, journals, reference materials etc. Documentation of various data and analysis of data for the purpose of administration are also carried out with ICT facilities.

4.3.2 Student - Computer ratio

Response: 30.19

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
<5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

Response: <5 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 73.18

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
6.93546	5.32473	20.46444	13.81076	13.20252

File Description	Document
Audited statements of accounts.	View Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The Institution ensures great prominence to creation, maintenance and upkeep of the entire infrastructure necessary for effective teaching-learning and positive development. The management shows keen interest to promote improvement in infrastructure and ensures maintenance of existing buildings. Necessary budget is allocated to upgrade and create needed infrastructure.

Recent initiatives taken by the management:

- Construction of Boundrywall at the cost of Rs.4,27,000/-
- Digging of new Borewell at the cost of Rs.1,65,000/-
- Deepening of existed Well for Rs.65,000/-
- Laying of Underground power cables for Electricity at the cost of 2,00,000/-
- E B connection for Rs. 35,000/-
- Classrooms bench for Rs. 1,10,000/-
- Flooring of Classroom at the cost of Rs. 3,14,000/-

The institution has various financial resources like UGC, Management, Special fee etc, for the maintenance and upkeep of the facilities. UGC Plan Expenditure and Purchasing Committee under the headship of the Principal allocate the UGC fund according to the requirements and monitor the expenditure.

The various measures taken by the administrator to maintain and upkeep of the infrastructure are:

- Equipment and furniture are regularly purchased to keep the infrastructure upgraded.
- All scientific equipments are maintained by the technical staff / teachers of various departments. Hi-Tech maintenance is outsourced, most often to the manufacturer.
- The maintenance of computers is carried out by trained in-home experts and through appropriate outsourced agencies.
- As an alternative arrangement of having uninterrupted power supply, the college has its own Generator and Solar energy power system.
- The maintenance of solar energy panels is outsourced whenever necessary.
- Laboratory staff keeps a strict vigil regarding the maintenance and upkeep of the scientific equipments, chemicals and gas plants. Their repair, replacement or any other requirements, as also the upkeep is fully undertaken in their supervision.
- To cater the need of fire safety measurements, the chemistry laboratory is fitted with fire extinguishers.
- The maintenance of RO system is carried out as service by one of the alumni of the institution.
- Stock verification for each department is done every year as per the direction of Regional Joint-Director of Collegiate Education, Tirunelveli and is reported to the Head of the Institution.
- Some of the precision equipments like LCD projectors, Spectrophotometer, Electronic balance, Electric oven, pH meter with electrodes, Conductivity meter etc, are calibrated from outside sources whenever necessary.
- Each department checks the equipments at the end of every semester for their appropriate functioning. Non functional equipment and nonworking equipment are disposed following the necessary procedure.
- Equipment under repair is attended on priority by Head of the Institution in consultation with the Head of the concerned department. Seed money is reserved for maintenance of the equipment.
- The College maintains uninterrupted water supply with the aid of two bore wells.
- CCTV surveillance system maintenance is also kept under AMC. This surveillance system provides an additional help in campus maintenance.
- Sensitive equipment in laboratories is routed through voltage stabilizers.
- UPS are provided to ensure uninterrupted power supply.
- Water supply provision is made in the Laboratories and 24 h water supply is ensured.
- Playground cleaning is done by workers periodically.
- Service of equipments like computers, printers, xerox machines and lab equipment are upgraded as per the needs.

The college premises are utilized for conducting university exams and other government competitive exams like TNPSC, VAO etc. The faculty members are also involved in the State and Central government election duties.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 59.75

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
444	486	485	525	494

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 4.22

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
38	42	39	33	21

File Description	Document
Any additional information	[View Document](#)
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 8.23

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
55	70	170	47	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during

the last five years

Response: 0.95

5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	21	4	5	9

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 3.42

5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	20	06	07	01

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 50

5.2.2.1 Number of outgoing students progressing to higher education

Response: 121

File Description	Document
Details of student progression to higher education	View Document
Upload supporting data for student/alumni	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Response: 0.18

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	0	1

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
242	237	227	200	214

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)
Upload supporting data for the same	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 97

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
40	07	10	09	31

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The institution creates a platform for the active participation of students in various academic and administrative bodies. This empowers the students in gaining leadership qualities, to execute their skills and to promote a conducive environment. Students are given an opportunity to articulate their views and ideas within the institution in addition to academic and extra - curricular activities. The college encourages the students to confront themselves for the competitive examinations like TNPSC, SET, UGC-CSIR-NET etc.

The institution constitutes an anti-ragging committee. No single incident of ragging is registered in the last five years. The college has given equal priority to Career Guidance and Placement Cells that have been functioning relentlessly to prepare students for competitive examinations and campus interviews. Books

pertaining to competitive examinations are kept in the Library for the benefit of students. Students are initiated and exposed to the emerging new thrust areas to pursue their studies in the renowned universities. The female students are also motivated to pursue their higher education even after their wedlock.

At the beginning of the academic year, the senior students organize Fresher's Welcome party for the newly admitted students. The students of the college are enthusiastic in cultural activities and entertain their juniors. The college has a wide range of sports, games, cultural and extra-curricular activities that created a niche for itself in the field of sports.

The Physical Director fosters the spirit of sportsmanship among the students. State and University level participations are encouraged and the college has a few winners to its credit. The College has initiated Scholarships (Endowment Prizes) for student's best performance in different subjects. Apart from the institutional scholarships, the meritorious students are awarded cash prizes. Students are encouraged to enrol themselves into NSS units. Science students are getting benefitted from the field trips. On the eve of Dr .A.P.J Abdul Kalam birthday celebration, many competitions are organized and students participated enthusiastically.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 10.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
11	11	11	08	10

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

It is a proud privilege for the college to have distinguished alumni who are working as faculties in various departments of this institution. The Institution deems it a great pride that the college former Principal and the present Secretary Dr. S. Sankaranarayanan is also the alumnus of the institution.

A one day seminar was organised by the alumni association of Zoology department to felicitate Prof. G. Subramanian, Head and Associate Professor of Zoology on his retirement from service. On that day, distinguished professors and prominent alumni were invited to deliver special lectures and made the felicitation as an unforgettable and cherishable moment. The alumnus Dr.R.Rajaram, Asst. professor, Department of Marine Science, Bharathidasan University, Thiruchirapalli, Dr. R. Shyam Kumar, Professor, Department of Biotechnology, Kamaraj College of Engineering and Technology, Virudunagar and Dr.M. Muthulingam, Asst. Professor, Department of Zoology, DDE, Faculty of Science, Annamalai University, Chidambaram decorated the meeting not only by their august presence, but also delivered special lectures from their area of specialization for the benefit of the students. They inspired the students by their motivational speech. We have planned to create an alumni web portal in future so as to share their professional experience with students and to have a healthy interaction through alumni meets. It is also planned to register the alumni association and to establish it successfully. The following office bearers are rendering their services energetically and dynamically through alumni association during the last five years in the college.

Dr. K. Chinnathambi, President.

Thiru. M. R. Thiruvengadam, Vice President .

Dr. S. Sankaranaryaranan, Secretary.

Dr. A. K. Nizar, Joint Secretary.

Dr. P. Sethuraman, Treasurer

5.4.2 Alumni contribution during the last five years
<1 Lakh

1 Lakh - 3 Lakhs

3 Lakhs - 4 Lakhs

4 Lakhs - 5 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 1

5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	[View Document]

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision:

Our motto is **"Sitruyirkum Utra Thunai Kalvi" (Education is the custodian of life)**. Hence the basic motto of education is executed for the underprivileged soul in terms of backward and downtrodden community. The founder's perspective vision is:

- To provide exemplary service in imparting higher education to the rural, economically downtrodden society and tapping talent potentials hidden in rural areas and to generate human resource equipped with contemporary skills.
- To promote communal harmony with religious identity.

Mission:

- To disseminate the message of providing higher education to the public.
- To strive hard to provide quality academic and moral education to the rural mass.
- To make this Institution as Vehicle of Rural Higher Education, the root of Gandhiji's

  vision, in providing sustainable livelihoods for village background youth.

- To eradicate gender bias among the students

The institution has the legacy of **Sri KASI MUTT**, a beacon of light and it has been a heritage of excellence and a life time learning since 1961. Crossing the **56th** year is a significant milestone in our college history and development. It provides an opportunity to reflect on our rich past and to look forward to an exciting future.

Our Former Prime Minister Shri.A.B.Vajpayee expressed "Education to all (Sarva Siksha Abiyan)". Our founder's vision is "Higher education to all" so as to impart higher education to the rural students hailing from the hinterland of Srivaikuntam especially to the first generation learners. It is a proud privilege for our Institution that we render exemplary services and marching towards the accomplishment of quality and needs in higher education. We nurture the talent of students to develop entrepreneurial skills.

The prime focus of our institution is to hone the leadership skills of students to face the society with an optimistic vision and to become a good Samaritans and responsible citizens of India.

Our vision and mission inspire us to create awareness among the younger generation to emerge from darkness to light. Our institution has a vibrant governance which has driven the college to its pinnacle

in the academic development.

The College Secretary plays a multi-dimensional role in executing plans with the realistic portrayal of the ground reality of our esteemed institution. There is an effective coordination between the academic and administrative planning. More opportunities are given to unveil the hidden talents of the students. The principal and the faculties in the decision making bodies serve as an eye opener for the students in terms of addressing the needs of them so as to climb up their career to reach their destination successfully.

The highest pinnacle of success has been our cherished dream and ceaselessly marching towards it and our young rural buds blossoms with aromatic fragrance and fly with multiple colors fulfilling the desires laid out by our college founder **Thiruvalar Thiru   Sri - la - Sri Kasivasi Arulnandhi Thambiran Swamigal Avl** and also dreams of the present patron **Sri - la - Sri Kasivasi Muthukumaraswami Thambiran Swamigal Avl**, the present head of **Sri KASI MUTT, Tirupanandhal, Tanjore District, Tamil Nadu.**

6.1.2 The institution practices decentralization and participative management

Response:

The administration of the college is decentralized to a large extent. The Secretary and the Principal are bestowed with academic and administrative leadership. Major decisions are taken after brain storming session with patron in the education society and finally reached a consensus in all academic development. The Secretary and the Principal play a vital role in all academic and non academic activities. The Principal shares responsibility with the Head and other faculty members of the department. Within the department there is a democratic setup and achievement of students is considered as a collective responsibility for all the faculty members. Decentralised mechanism empowers the departments as well as individual faculty. Decentralisation of leadership is followed by constituting various committee systems and Principal discusses the issues with the concerned conveners and members of the committees. Cordial relatioship is maintained among the faculty members. The Secretary, the Principal and all the faculty members take collective responsibility for the upliftment of the college. The college promotes a culture of participative management.

The decentralized education is more effective and essential for students. The management plays a vital role in all academic and non academic activities. Even though the college is situated on the outskirts of Srivaikuntam, there is a healthy culture of participatory management and is practiced at all domains.

Useful and reliable information about a particular student is recorded in Cumilative Record Card (CRC) and it presents a complete picture about the educational progress of the student, his past achievements and present standing. The following informations are maintained in CRC.

1. Identification data

Name of the student, sex, date of birth and age, name of father and mother or guardian, course

2. Environmental data

Socio-economic status of the family: Educational qualification and occupation of the parent, Status of the Student: Aadhar number, E -mail ID, Bank account number

3. Physical data

Blood group, Identification marks

4.Academic data:

Part 1- Tamil, Part 2-English, Part 3- Major &Allied Courses

5. Educational data

Secondary school record, H.Sc and UG marks.

6. Co-Curricular data

Social improvement programme (NCC/NSS/Fine arts)

7. Teachers role

The maintenance of the CRC for the students creates awareness for parents as well as students. Freshers who joined in our institution probe into a deep insight about the cumulative records. This will enable the students to prepare them mentally for their academic career. Every department is maintaining the cumulative record. It has to be duly filled by the faculty in charge availing all the personal information about the students. The Staff in-charge will note down the observations about their wards then and there. The parent teacher meet is organized and at that time this cumulative record speaks about the academic progress of the student.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The institutional strategic plan is carefully prepared in consultation with the Management, Secretary, Principal and Stakeholders. The college initiates interaction with the Freshers by organizing orientation program at the beginning of the academic year. Academic calendar is distributed to all staff members and students at the beginning of the academic year in order to have deep insight into the ethics, code of conduct and curricular activities of the college. Our college has been inspiring lifelong learning and transforming lives for more than 56 years in the field of education. The University has allotted three NSS units through which regular camps, health camp, blood donation camp etc. are organized. Sixteen Closed Circuit Television (CCTV) cameras have been installed at the prime spots of the college to monitor the students' movement and others with a view to create a conducive atmosphere. In addition to that the college planted

more than 700 saplings with proper drip irrigation system to make the campus green and eco friendly atmosphere. Under the aegis of UGC, a separate internet room for the benefit of students and staff has been functioning in Audio visual hall since 2007. Apart from that, Reverse Osmosis (RO) water purifying system with the capacity of 1000 litre per hour quenches the thirst of the students and this hygienic water keeps our students hale and healthy.

Based on the strategic plan Principal ensures that the research activities are implemented according to the norms received from the university. Since major contribution in the domain of research is essential, our institution offers faculty members to undergo faculty development program and recommends them to attend and to present their research papers in national/international conferences. More than 95% of our faculty members are with Ph.D and some of them serve as research supervisors. They are guiding faculties from our own college and other institutions who are pursuing their Ph.D. Dr.L.Ravisankar and Dr.S.Jeyakumari were awarded Ph.D under the supervision of our faculty Dr.V.Chinnathambi (Rtd) Associate Professor of Physics. Under the guidance of Dr.S.Muthukumarasamy, Head and Associate professor of Botany, Dr.S.Thangakrishnakumari was awarded her doctoral degree in 2013. Dr.A.Santhalakshmi received her Ph.D degree under the supervision of Dr.P.S.Jeyakumaranthambi (Rtd) Associate Professor of Zoology. Ms. M.Subha , Assistant Professor of Mathematics is pursuing her Ph.D under the guidance of Dr.G.Subbiah, Associate professor of Mathematics of our institution. The research activities provide a solid platform to share our knowledge in the field of academic excellence to enhance the professional development. Dr.S.Sivagamisundari, Associate professor and Head of Tamil department served as Ph.D thesis evaluator and external examiner for Bharathiar University and Bharathidasan University. Since most of our faculty members are with doctoral degrees, the institution is planning to launch a research centre in near future. Hence our college is propelled by a visionary management which has well defined strategy and perspective development to (i) pursue doctoral degrees (ii) organize national and international conferences (iii) apply for major and minor research projects and (iv) publish their research papers in reputed journals etc.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Service Rules:

As per the Tamil Nadu Government Private College Regulations Act 1976. In addition to that the rules and regulations are framed by the educational agency in consonance with the service rules of the Government of Tamil Nadu.

Procedures, Recruitment, Promotional Policies:

Procedures, Recruitment and Promotional Policies are implemented in the institution as per the UGC guidelines.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: E. Any 1 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Effectiveness of various committees which is evident through minutes of meetings and implementation of their resolutions.

Library committee:

- Steps are taken to increase the number of membership of library.
- Updating library collections
- Preparing proposals for the development of library
- Submitting annual report every year
- Organizing workshops and seminars
- To maintain sanctity of the library

Research committee:

- encouragement of research projects
- Raising funds for research activities of the college
- Assisting the departments to organize seminars
- Provides a blueprint to guide the research development

Magazine committee:

- College magazine is being published in every year
- Receiving articles from students and faculty members
- Proof reading and editing
- Publish the magazine on time
- Highlighting students activities

Students grievances committee:

- To analyze the grievances confidentially
- To solve students problems
- To encourage students to express their grievances without any hesitation
- Guiding the student in the right path
- Advising them to avoid vindictive behaviour

Examination committee:

- Conducting internal assessment examinations as per the college schedule calendar.
- preparing staff list to allocate supervision duty
- checking whether adequate stationery is available
- submitting of mark lists at specified time
- Internal examination activity successfully implemented based on the minutes of the committee.

The Internal examination committee is headed by the Principal as chairman and one faculty member as the coordinator. The examination committee comprises faculties from each department as one of the members. This committee makes specific arrangements to conduct the internal examinations in the college. The College conducts three internal examinations per semester for twenty marks in one hour duration. These examinations are conducted strictly in conformity with the University pattern in terms of question papers, seating arrangements, time table etc… The scheduled dates are announced in college calendar.

Faculty members are informed about the preparation of question papers in a fortnight advance. Template of question papers is circulated. All faculty members submit their question papers either in the form of hard copy or through email to the department committee member before the specified date. A supervision duty list is prepared and circulated to the faculty members regarding their invigilation. Time table is announced to the students ten days before the commencement of examinations. The percentage of minimum pass mark is 40. Students must get prior permission from the authorities for their absence in the internal examinations. Information with regard to the performance of the students in the internal examinations is communicated to their parents. The committee also ensures adequate stationary like answer sheets are made available. The institution conducts internal examination smoothly and successfully.

At the end of each semester the department faculty members prepare the final internal mark list and submit it to the Principal through department committee member. The committee members of each department take the responsibility of uploading the internal marks in the University portal. The institution ensures all the exam related documents reach the University before the specified date.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Institution implements all the welfare measures provided by the State Government. All the teaching and non-teaching staff members joined in National Health Insurance Scheme. Under this scheme they can be reimbursed their medical expenses. Teaching and non-teaching staff avail loans from Thrift society. The Life Insurance premium is paid through on-line for both teaching and non-teaching staff members by electronic clearing system (ECS).

List of welfare measures:

1. Contributory pension scheme (CPS)
2. House rent allowance (HRA)
3. Leave on private affairs
4. Casual leave
5. Earned leave (EL) encashment
6. Festival advance
7. Housing loan
8. Vehicle loan
9. Maternity leave
10. General provident fund (GPF)
11. Ex-gratia amount
12. Medical allowance

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.38

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	01	00	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	
Any additional information	

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	00	00	00	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 31.5

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
39	12	18	13	04

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document
Any additional information	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Performance appraisal system for teaching staff:

Performance appraisal system provides the platform for faculties to self evaluate their performance periodically so as to promote an exhilarating experience to carve niche for every faculty members to acquire new techniques and skills with renewed hope and optimism. It also helps them to achieve their targets and march towards excellence. During career advancement for promoting the position from Assistant Professor to Associate Professor grade the teaching faculties have to submit the performance appraisal report. The content of the report comprises of general information, academic qualification, research experience, training programmes attended, research projects carried out, improvement of professional competence, seminar/conference attended, papers published, extension work and participation in corporate life. This form is duly filled by the teacher and submitted to the Principal. The prescribed self appraisal report is mandatory for grade promotion. After the submission of the filled self appraisal report form, the Principal appoints a senior faculty of the Institution to evaluate the report. If there is a need to complete Orientation programme and/or Refresher course, the teachers are encouraged to complete it as early as possible. The academic achievements are monitored through performance appraisal system as per the Academic Performance Indicator (API) scores stipulated by UGC.

Performance appraisal system for non-teaching staff:

There is no specific self appraisal format for non-teaching staff. However, the Management deputes the Computer operator/ Typist/ Assistant to attend the training programme so as to enable them to disburse student scholarship and other financial accounts via online access.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institution has adequate mechanism for auditing by both internal and external financial audits. Accounts are audited annually. External audit is carried out by Regional Joint Directorate for collegiate education, Tirunelveli and AG office for government aid. Financial resources are monitored by the Secretary and the Principal of the college. For all payments, scholarships, purchase of equipments, the

purchase and UGC committees disburse and utilize the grants received from UGC. Each department is expected to provide a list of requirements for the academic year. Funds are allotted on the basis of requirements and finance committee ensures the optimum use of available financial resources. Thus the micro and macro details of every programme are observed and evaluated to ensure excellence.

Enclosures:

Internal Audit – Centralized audit Sri Kasi Mutt

External Audit – Five years reports.

File Description	Document
Any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

Response: 1.31

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.1	0.5	0.0	0.71	0.0

File Description	Document
Any additional information	[View Document](#)
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Sri Kumara GuruparaSwamigal Arts college is a renowned and reputed charitable institution with regard to the mobilization of funds and optimal utilization of resources. Abundance of endowment schemes have been instituted by the Patron Sri-la-Sri Kasivasi Muthukumara Swami Thambiran SwamigalAvl, Sri Kasi Mutt. Permanent land endowment for six hundred acres in the fertile region of Tanjore District yield in terms of money is being deposited in Endowment account and it is utilized for the institution. The institutional scholarships shall be awarded to poor and deserving pupils from the yield income of land

property worth of Rs 6,00,000/-. Preference shall be given to girl pupils while making the selection for scholarship. Apart from the endowments, Annadhanam Arakkattalai charity has also been instituted which is being the sacred tradition of offering food is considered as an act of highest virtue among all the forms of charity. Every year, outgoing students of the institution contribute Rs 250/- towards the alumni association

The following are the list of endowments.

1. Sri Kumara Gurupara Swamigal Arts college permanent land endowment property

   - Rs. 6,00,000/-

2. Sri Kumara Gurupara Swamigal Arts college additional endowment landed property

   - Rs. 2,00,000/-

3. Sri Kumara Gurupara Swamigal Arts college additional endowment landed property

   - Rs. 8,00,000/-

4. AnnadhanamArakkattalaicharity trust - Rs. 80,000/-

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC

       The IQAC plays an effective role in enhancing the quality of education through teaching-learning process with Computer Aided Information (CAI) and research work. The IQAC of the college motivated the faculties and students to participate in new active dimension in the field of research. The IQAC provides suggestions to initiate solar energy with maximum efficiency. The IQAC motivates the students in right direction towards scientific research (experiment). Faculty members are constantly motivated to participate and present research papers/articles in National/International seminars, workshops, publish research papers, apply for research projects etc. Students are also motivated to participate in seminars, workshops, various cultural activities, sports and games. The students are advised to utilize the internet facilities for their seminar preparation, project work, the payment of university exam fees, etc. The plan of action outlined by IQAC is discussed with the members of the Management, the Principal and Members of Faculty. Solid measures are undertaken and action plans are formulated. The IQAC members express the views on the work to be done in every academic year. The management approves the plan of action and also do the needful. The management supports for its implementation and also extends the full support and guidance, whenever necessary.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The institution reviews its teaching learning process and learning outcomes at periodic intervals through IQAC focusing with Result Analysis and Internal Examination.

- Department level staff meeting is conducted by the concerned HODs to discuss the academic matters to implement the structures and methodologies of learning outcomes in a better way.
- Both UG and PG University examination results are analyzed and result analysis are prepared for every academic year. On the basis of result analysis, IQAC suggested to conduct remedial classes for the slow learners.
- For a smart teaching learning process smart board facility is installed to promote an excellent exposure to the student from the pastoral region.
- Not only smart board installation but also internet facility, LED TV and LCD Projector are used.
- The faculty members motivate the students to present seminar using power point presentation.

- IQAC planned to conduct the internal examination as per the Manonmaniam Sundaranar University examination pattern.
- It will be designed to implement a answer script booklet for the Internal Examination.
- Centralized Internal Examination is conducted so as to enhance and enrich the students' to face their University examination optimistically. Thus the implementation of teaching learning reforms facilitated by the IQAC is really a boon for the students to achieve their goals.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
e-copies of the accreditations and certifications	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

IQAC has made a significant contribution in the post accreditation phase of the institution. The college is situated on the outskirts of Srivaikuntam. Most of the students belong to the economically weaker section from pastoral area. Hence it is a Herculean task to introduce self-finance courses as the students are lacking in financial assistance. However the Commerce department organized a certificate course entitled "Vocational Education Training on Human Rights" for the benefit of students for three years (2013-16). The institution has conducted coaching classes for TNPSC, SET, NET, Bank Exam, TRB Exam etc., in collaboration with the renowned private IAS Academy, Tirunelveli. To strengthen the communication skill of the students, exposure to ICT class rooms are introduced. In each semester, verbal examination is conducted for the students to enhance and enrich their communication skills. Plans are executed well to achieve and explore higher in the field of research. During the last five years sixty five papers are presented in national and international conferences. One hundred and fifty five research papers are published in refereed journals by the faculties of the institution. An audio visual hall has been launched since 2007 to access internet facility in order to gain abundance of web knowledge through training programme organized by the institution. A faculty from department of Botany received a minor project

from UGC .The institution managed to maintain the class rooms to a clean and tidy environment at regular intervals. Stock register is preserved for the maintenance of laboratory equipments.The existing laboratory equipments are serviced periodically. Remedial coaching classes are conducted for the slow learners in order to inculcate their thirst in learning so as to reach the target successfully. Library being the store house of information, more professional and reputed journals such as Readers Digest, Resonance, Current Science, Yojana, Kaalachuvadugal (Tamil Journal), Competition Success Review and Employment News are subscribed. Women students dynamically participated in the intercollegiate sports activities such as Kho-Kho, Kabadi and Ball Badminton during the last three years and fetch laurels to the institution. The institution has ten distinguished alumni as faculties in different disciplines and two alumni as non-teaching staff. It is decided to generate an alumni web portal in near future. Thus the quality enhancement initiatives in the academic and administrative domains fruitfully implemented during the last five years.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 20

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	2	4	4	3

File Description	Document
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

    1.Institution shows gender sensitivity in providing facilities such as:
        1.Safety and Security
        2.Counselling
        3.Common Room

Response:

        The college campus is provided with 16 CCTV cameras. The movements of the students are monitored through the cameras and recorded. We maintain discipline at all levels in the college campus. The Principal monitor the functioning of the whole college and gives direction with his council, if any conflict arises. The college has women's grievance cell since1990.Girl students and even the women faculty members can address their problems in women's grievance cell. The members of the grievance cell sort out the problems and reach out possible solutions.

        The college has anti-ragging committee since 1990. When the students enter into the college premises, they can feel safe and secure. The students are also given proper guidance through this cell. So far no ragging is reported inside the campus.

The college also has anti eve-teasing committee since 1990; so far no complaint is received by this committee. Girl students are given care and protection. Academic counseling and guidance for job opportunities are given to the students through the faculty members of respective departments. Special care is given to slow learners. Written/printed materials and guidance are given for their improvement in learning. Necessary remedial classes are also conducted out of class hours, if needed, for needy students.

Fast learners are motivated to aim high. There are 3 common rest rooms with attached toilet in the college for girl students. Lady faculty members are provided with a rest room. There is a recreation park and girl students spend their free time there. Girl students find it convenient to share their views and problems to the female faculties.

7.1.3 Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 16.67

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)
Response: 5

7.1.3.2 Total annual power requirement (in KWH)
Response: 30

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0.84

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)
Response: 0.08

7.1.4.2 Annual lighting power requirement (in KWH)
Response: 9.565

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Solid Waste Management:

In our campus a concrete pit of 3 x 3 x 3 meter is made in which solid wastes are collected and covered. Solid wastes are also disposed through Vermicomposting production with the help of earthworms.

Liquid Waste Management:

In the college campus liquid wastes are disposed through oxidation pond. A pit of 4.5 feet depth is made. Liquid wastes are drained into the pond through a pipeline. Waste water from wash basins are used for irrigation purpose through a pipeline.

e-Waste Management:

Waste electrical and electronic equipment is becoming major threat to the whole world. Its toxic emission mixed with virgin soil and air and causing harmful effects to the entire biotic either directly or indirectly.In the college campus e-wastes were collected, resold and reused.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Watershed management:

Rain water harvesting is one of the simplest methods of sufficient self-supply of water for college. All the buildings have rain water harvesting pits which help to increase the water table.

Need for rain water harvesting:

- To reduce water scarcity
- To increase water table
- Electricity is saved for pumping water.

Structures:

In the college campus, roof top rain water harvesting method is implemented. Rain water is collected from the roof and passed down through PVC pipes which carry the rain water from the gutters to the pit. The pit is made up of concrete cement tank. It is constructed under the ground. In the college campus there are two main blocks. Totally twenty five storage tanks are available for rain water harvesting. The fund received from UGC XII plan programme is utilized for rain water harvesting.

Utilization:

The collected rain water is used for the gardens near the buildings. The rain water is also used during the

period of scarcity.

7.1.7 Green Practices
• **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
• **Plastic-free campus**
• **Paperless office**
• **Green landscaping with trees and plants**

Response:

Green and eco-friendly environment is an important one to any institution. So, our college students make use of bicycles and public transport for their transportation to avoid air pollution indirectly. The college is located in green surroundings. The college NSS volunteers maintain the campus green and clean. The college campus is a plastic-free campus; hence students and staff members are instructed not to make use of plastics and carry bags inside the college premises. The management encourages the staff and students to go for paperless communication and money transaction. As per the advice of the Honorable prime minister of India Shri.NarendraModiji, the management follows the payment and other money transaction through online only. In this regard, the college is marching towards the digital India movement. Even the university exam fee is paid through online. Saplings are purchased from various agricultural bodies and planted in the college premises. More than 200 Teak wood trees and 50 Neem trees are planted in the campus. Drip irrigation system is followed to water the plants. We protect the plants by fencing them. NSS volunteers take care of the plants. Reverse Osmosis (R.O) drinking water system is installed in the college campus for the faculties and students. Students can quench their thirst by using the stainless steel tumbler attached to the system without wasting water. So the students seldom bring water bottles

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 8.9

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
2.45	0.00	10.27495	0.00	0.00

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 16

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	2	4	1	4

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 12

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	2	2	1	2

File Description	Document
Details of initiatives taken to engage with local community during the last five years	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other

constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 5

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)
Any additional information	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Swami Vivekananthar Birth Anniversary was observed by the Gandhian Study centre on

24.01.2013.

Veteran Freedom Fighter **"Bhagat Singh's Death Anniversary"** was observed by the Department of History and Tourismon 23.03.2015.Dr.S.Sankaranarayanan, the Principal of the college presided over the meeting, Dr.S.Thangakrishnakumari.,Asst.Prof.of Botany delivered inspiring Lecture on "Nature food, Nature cure-all for good health". 50 students participated.

"Dr.A.P.J.AbdulkalamMemorial Day" was observed on 27.07.2016. Tree Plantation camp and Rally were organized in Padhmanabamangalam village on that day.

"Freedom fighter V.O.Chidhambaranar birthday" was celebrated on 5.9.2016 at Vijayanarayanam manonmaneeswarar temple by the Department of History and Tourism. 15 students were attended the celebration.

Independence day, Gandhi Jeyanthi and Republic day are also being celebrated every year.

File Description	Document
Any additional information	[View Document](#)

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institution maintains complete transparency in its financial, academic and other functions. There are several committees constituted by the college management to look after the issues related with the functioning of the college. To maintain the financial transparency, the college has UGC building committee, UGC Plan expenditure and purchasing committee. Principal is the chairman of each committee. In addition to the above committees the college council also helps the college administration to look after the issues related to the finance. As and when funds are received from UGC, the respective committee is convened to discuss the issues and a final decision is reached.

To maintain academic transparency, the principal convenes the meeting of the college council as and when needed. The academic and financial issues are discussed in the meeting and a decision is reached.

Sometimes students' issues are discussed in the college council in order to maintain the smooth functioning of the college. Student discipline committee led by the principal helps to resolve the issues related to student's discipline.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Adoptation of a Dalit village – Senthilampannai

Senthilampannai is located between the village Tholappanpannai in the West and Padhmanabamangalam village in the East.

The advisory committee meeting of centre for Gandhian Studies was held on 21.04.2011. In that meeting, it was resolved to adopt the thickly populated SenthilampannaiAdi-dravidar hamlet, in order to create awareness about Gandhian thoughts.The Gandhian study centre of the college has adopted this village to educate the people.

Many programmes were organized for the village people through Gandhian study centre. The village people are much backward in education, health and cleanliness; hence many programmes like Swachh Bharat, free medical camp, legal awareness programme, bio- diversity, its conservation and yoga were introduced. Training programmes like vermicompost production and mushroom culture were also conducted for the betterment of the people. Classes such as handwriting, drawing, environmental study, spoken English, personality development, etc., were also conducted for the benefit of students.

The customary practice of celebrating Gandhi Jeyanthi is observed by the Gandhian Study center at Senthilampannai-Dalit hamlet on 2ndOctober of every year. Children were advised and motivated to participate in various competitions organized on the day of Gandhi Jeyanthi. Contests like running, drawing, handwriting, essay writing and elocution were also conducted and prizes were distributed to the winners. On 2nd October of 2013, the student members of Gandhian Study Center and some staff members visited Senthilampannai village to celebrate Gandhi Jeyanthi with them. A healthy interaction about the Gandhian Principles was made effectively with the gathering.

On 2ndOctober of 2015, an international non-violence day was observed at Senthilampannai. About 125 people and 40 children were benefited by the programme.

Solar- a renewable energy

The college has mounted solar panels in the year 2014. 5kw of Grid Solar Power system was installed by Ind-Aussie Solar (P) Ltd, Seelanaickenpatty. The specifications of the solar system is given below.

- Solar photo voltaic module 250Wp
- 5KVA Tribrid Inverter
- 150AH Battery and
- Module mounting structure.

From the Solar system 5KVA, electrical energy is generated. The solar energy is used for lights, fans and computers. The electricity generated by solar system is used to fulfil the partial requirement of

electricity for the college. The expenses on electricity are partially reduced.

The result of establishment of solar system in the college created a huge awareness about renewable energy among the local people of Padhmanabamangalam.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Free coaching class for the Banking service and other competitive examinations for SC/ST/OBC (Non Creamy layer) andminorities students were conducted. Totally 50 interested students of final year B.A., B.Sc., and B.Com., were benefited from this programme. The classes were conducted in the college campus during Saturdays and Sundays of February 2014 to April 2014 in collaboration with Suresh IAS Academy, Tirunelveli. Students have actively attended the classes and got trained.

Voter awareness rally was organized on 9.10.2014 in Srivaikuntam. As many as 700 students and staff members took part under the leadership of the principal.

One day orientation programme on **"Dengue Awareness"** was organized by the college on 30.1.2015 to create awareness among the students. Dr. S.Sankaranarayanan, the then Principal, presided over the meeting. Dr.N.Venkatrengan, senior civil surgeon, Government hospital/Health centre, Srivaikuntamexplained about dengue fever.

"AIDS awareness" one day conference was organized on 09.02.2015. The then principal Dr.S.Sankaranarayanan inaugurated the conference. Thiru E. BaskarPanirajan, RRC District manager, delivered a special lecture on "AIDS Awareness". Tmt.S.Selvi, speaker has also expressed her view on "HIV&AIDS".

Clean India (Swachh Bharat) movement was initiated by the local volunteers of Sri Angala Parameswari Amman koil temple, Kalvai on 12.10.2016

The NSS special camp was organized from 25.2.2017 to 3.3.2017 at Srivaikuntam. About 120 volunteers and three programme officers attended theprogramme.

The main theme of the programme was **"Healthy Youth for Healthy India"** The following activities were undertaken.

1. Swachh Bharat

2. Road safety awareness and rally

3. Bio diversity and its conservation.

4. Aids awareness and free medical camp.

5. Legal awareness programme.

6. Gandhian thoughts and social service.

"Safety awareness among college students", a special lecture was given by Thiru.P.Mahendran, Superintendent of Police, Thoothukudi on 24.08.2017 in the college. ASP,DSP,Inspector of police, Srivaikuntam and other police officials took part in the programme.

Totally 50 volunteers from the college NSS units have rendered their service to remove the weeds in Tamirabarani River at Srivaikuntam on1.9.2017. The Sub-Collector of Thoothukudi, the Secretary, the Principal, N.S.S Programme officers and Srivaikuntam Public collectively participated in the Programme.

"Cleanliness is next to Godliness" To prove this quote, about 200 volunteers of the NSS units have actively participated in the Tamirabarani river bed cleaning programme on 7.10.2017. The Collector and Asst. collector of Thoothukudi, the Secretary, the Principal, NSS programme officers and the public participated in the programme. The above two Programmes were organized with the help of Tamil Nadu Government officials to create awareness and also to protect water bodies for future generation.

The world **"environment day"** was observed by the Gandhian study centre at Kayalpatnam near Thiruchendur, Thoothukudi District, involving the participation of school going children including the dropouts in taking out procession.

Gandhian ideals like nature cure, basic education on public health and environment cleanliness were preached to the common public in the coastal area of the far away villages of the seashore.

There are big, aged trees to give a healthy environment. The Botany Department of our college maintains the flora with name boards which help to identify the plants and trees. The college looks fresh and green due to the plantation programmes of NSS. The volunteers plant saplings whenever and wherever possible.

The college regularly conducts remedial classes for the benefit of students who are weak in particular subjects. They are advised to appear for special tests which helped them to complete their degree successfully.

5. CONCLUSION

Additional Information :

The college maintains **"Kalai Kovil",** a library in Srivaikuntam. To impart spirituality among the students **Kasi Vinayagar temple** is raised inside the college premises. **"Sakalakala Valli Malai"** versed by the **Saint Sri Kumara Guruparar**, is sung in the morning prayers. Our college celebrates Pongal, Republic day, Independence day, Gandhi Jeyanthi and other important regional and national celebrations.

The college follows the academic calendar. Various committees like Academic monitoring committee, Research committee, Library advisory committee, Career placement cell, Students grievance redressal cell, Anti-ragging committee, Anti-eve teasing committee, Students discipline committee are comprised for the smooth running of the college. No capitation fee is collected for the admission of students. Various endowments are created for the students. The college after achieving B grade from NAAC in the year 2013 has progressedin a systematic manner.Nearly ninety five percent of the teaching faculties are Ph.D. holders.

In the college premises nearly 700 saplings are planted with drip irrigation system to make the environment green. Reverse Osmosis water purifying system is installed to give water supply to the students. To monitor the college activities 16 Closed Circuit Television (CCTV) cameras have been installed.An audio visual hall with ICT facilities and Smart board are made available. Thus the college moves towards the progress of the students.

Concluding Remarks :

Sri Kumara Gurupara Swamigal Arts College is affiliated to Manonmaniam Sundaranar university, Tirunelveli. It is planned by the institution through a well documented process and offers students to develop themselves as fully integrated individuals. The college integrates cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics into the curriculum.

The college admits students of different background– rich and poor, urban and rural. The financial aids and scholarships are provided for needed students. Innovative teaching practices make the learning process more fascinating. Nineteen faculties have been recognized as research guides by Manonmaniam Sundaranar University. Through the Gandhian study centre the college carries out volunteer services in the adopted village Senthilampannai.

The institution has a partially automated library with ROWAN LMS version 4.5 Software. The laboratories are equipped with necessary instruments in required numbers. A fully equipped modern gymnasium is available for the students to make them hale and healthy. The institution constitutes various committees so as to enhance the students' ability to lead other people and to imbibe values among them. Decentralized mechanism empowers the individuals and the college functions like a pyramid structure. The students are given academic counseling through faculty members of the respective department. A plastic free environment is maintained inside the college premises.