

SRI K.G.S. ARTS COLLEGE, SRIVAIKUNTAM
The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2015-16

I. Details of the Institution

1.1 Name of the Institution

SRI K.G.S. ARTS COLLEGE

1.2 Address Line 1

PADMANABAMANGALAM

Address Line 2

SRIVAIKUNTAM

City/Town

THOOTHUKUDI

State

TAMILNADU

Pin Code

628619

Institution e-mail address

kgscollegesvm@gmail.com

Contact Nos.

04630-255224

Name of the Head of the Institution:

Dr. S.SANKARANARAYANAN

Tel. No. with STD Code:

0462-2540762

Mobile:

9443528220

Name of the IQAC Co-ordinator:

Dr. C.MUTHUKRISHNAN

Mobile:

9486272508

IQAC e-mail address:

iqackgcollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

13592 NAAC/SR/JP/13592/PTV

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/62/RAR/038 Dt 05.01.2013

1.5 Website address:

www.skgsartscollege.com

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	63.05	2006	2006-2011
2	2 nd Cycle	B	2.36	2012	2013-2018
3	3 rd Cycle
4	4 th Cycle

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

18/01/2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-14 submitted to NAAC on 20/05/2015
- ii. AQAR 2014-15 submitted to NAAC on 07/10/2015
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

MANONMANIAM SUNDARANAR
UNIVERSITY, TIRUNELVELI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-----"/>		
University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE	<input type="text" value="-----"/>
DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other (<i>Specify</i>)	<input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="-----"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-----"/>
2.8 No. of other External Experts	<input type="text" value="--- --"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	2

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC plays an active role in enhancing teaching-learning process and research work. The IQAC motivates the faculty to participate in research activities. IQAC gave suggestions to initiate various eco friendly initiatives such as tree plantation, solar energy harvesting, Rain water harvesting etc and to prepare academic calendar giving the schedule of college activities.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Enhancing employability of students, remedial coaching, community services, maximal utilization of infrastructure are some of the points mentioned in the plan of action of the previous year.	All the points given here are achieved in this academic year

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The management approved the AQAR and advised the staff to work for getting better accreditation status in the next reaccreditation process.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD
PG	3
UG	7
PG Diploma
Advanced Diploma
Diploma
Certificate
Others
Total	10

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options **CBCS**
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG -6, PG---4
Trimester
Annual

- 1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi is revised and upgraded once in three years by the University to which the college is affiliated. The restructured syllabi will be implemented from next academic year.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

- 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
48	13	35

- 2.2 No. of permanent faculty with Ph.D.

42

- 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
.....	9

- 2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	3	1
Presented papers	2	11	1
Resource Persons

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT in teaching, Presentation and Interactive sessions of students, Guest Lectures, Soft skill training programs etc. Smart board, LCD projector, Internet facilities are used.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination reforms are undertaken by the university to which the college is affiliated to. Dummy number system is followed during evaluation to ensure hundred percent fair evaluation. Revaluation option is available for the students.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

13

2.10 Average percentage of attendance of students

81

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
UG	214	9	74	9	1	43
PG	35	16	46

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC go through the examination results of various Departments, and discuss the follow-up action with the principal. Students are trained to solve problems and to take seminars in interested topics.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	3
UGC – Faculty Improvement Programme
HRD programmes
Orientation programmes	2
Faculty exchange programme
Staff training conducted by the university
Staff training conducted by other institutions
Summer / Winter schools, Workshops, etc.
Others

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	14
Technical Staff	13

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

In consultation with the management, the IQAC requested the teaching staff to apply for minor and major research projects to various funding agencies. Teaching faculty is motivated to pay more attention in research guidance, and to publish research articles.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs		3.15		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	18	3	
Non-Peer Review Journals			
e-Journals	3		
Conference proceedings	5		

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
 organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied
	Granted
International	Applied
	Granted
Commercialised	Applied
	Granted

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

14

41

3.19 No. of Ph.D. awarded by faculty from the Institution

13

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

An ye camp was organised during August 2015. Training programme on vermin compost is given to the farmers from nearby village. Voters awareness programme was organised to ensure 100 % voting in the forthcoming elections.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (in acres)	64		64
Class rooms	35		35
Laboratories	06		06
Seminar Halls	02		02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.
Value of the equipment purchased during the year (Rs. in Lakhs)
Others

4.2 Computerization of administration and library

College administration is partially computerised. Salary bills, Student scholarship claim and disbursing the scholarship amount are done through online. Computer aided searching facility is provided in the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38530		185		38715	
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25		10			4	14	3
Added	1						
Total	26		10			4	14	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Separate Internet facilities are available in most of the Departments. More over internet centre is available in the campus for the purpose of serving the students. Unlimited download facilities are available in all the access points.

4.6 Amount spent on maintenance in lakhs :

- i) ICT
 - ii) Campus Infrastructure and facilities
 - iii) Equipments
 - iv) Others
- Total :**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Facilities available in the college are mentioned in the college calendar and the calendar is given to the students at the opening day of the college. Frequent notifications are given to the students about the various scholarship schemes and the college office is taking all sorts of initiatives for the students to get their scholarships.

5.2 Efforts made by the institution for tracking the progression

A healthy atmosphere is maintained in the college so that the student – teacher relationship is smooth and interactive. Individual care for every student is given in the class room. Student progression is monitored through continuous internal assessment in the class room. Results of individual students are recorded in the major departments and student counselling is given during every semester.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
763	69

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	347	42		485	58

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
35	189	12	607	834	29	164	12	627	2	832

Demand ratio 1:1 Dropout % 1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A special cell is functioning in the college to give training to students to appear for competitive examinations. Specialised Reading materials for the competitive examinations are available in the college library. A career guidance programme on “Easy way to clear competitive examinations” was organised for the final year students.

No. of students beneficiaries

250

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Career placement cell is functioning in the college. Representatives from private companies are made to visit the college and placement training programmes were organised by the placement cell.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	27	17	42

5.8 Details of gender sensitization programmes

International women's day was celebrated in the college. Many cultural programmes were organised for the girl students and prizes were distributed to the winners.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount Rs
Financial support from institution
Financial support from government	486	1206966
Financial support from other sources
Number of students who received International/ National recognitions

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

One student is nominated as campus ambassador-Election commission- for voters awareness programme.

5.13 Major grievances of students (if any) redressed: -----

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of the college is to impart higher education to all especially the marginalised communities and consistently maintains a vision to develop an integrated personality in students so as to enable them to face the challenging needs and be responsible citizens of the country. The mission is to uplift the poor and under privileged sections of the society, to inculcate in students a comprehensive outlook of life and to encourage unity in diversity and thereby a sense of belonging to a worthy national community.

6.2 Does the Institution has a management Information System

The College ensures a system of participative management whereby information flow to all the stake holders is ensured. The suggestions given by the management are carried out under the guidance of the principal.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The syllabus is reviewed and revised every three years. The curriculum design and development is done by the Standing Committee on academic affairs of Manonmaniam Sundaranar University monitored based on the suggestions obtained from the Board of Studies of various Departments constituted by the University. About thirteen members of our college are serving as members of various Boards of Studies. The experience gained by faculty members as resource persons at conferences, seminars/workshops and also as members of Boards of Studies in other institutions facilitates the process of revision of curriculum.

6.3.2 Teaching and Learning

Teaching and learning are strengthened by creating different types of learning environments like seminars, projects and spoken English classes. This helps the students to improve their creativity. Students interact with the teachers to make learning an easy process.

6.3.3 Examination and Evaluation

Internal Exam schedules are announced well in advance to the students so as to enable them to perform well. Evaluated papers are shown to the students. Viva voce and spoken English exams are conducted after giving sufficient training to students.

6.3.4 Research and Development

Faculty are motivated to pay more attention in research. About fourteen members of staff are approved research guides and they do extend guidance for more than forty one research scholars. They present research articles in various National and International conferences. They publish papers in reputed research journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

ICT facilities are made available to staff and students. Sufficient number of books is available in the college library. Computer access with internet connectivity is given to staff and students.

6.3.6 Human Resource Management

Three units of NSS are functioning in the college. Many extension activities such as blood donation camp, free medical check up, awareness programs etc were carried out for the benefit of students.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is done by giving advertisements regarding the available vacancies in local news papers. Applications are called for from qualified candidates and meritorious are selected by conducting interviews.

6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

Students are admitted as per Tamil Nadu Government norms based on marks obtained in the qualifying examinations.

6.4 Welfare schemes for

Teaching
Non teaching
Students	

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Yes	principal
Administrative	Yes	AG Audit

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Examination reforms are done by the Manonmaniam Sundaranar University, to which the college is affiliated to. Revaluation scheme is available in the University. Photo copies of valued papers are given to students on their request.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

The alumni association is functioning in the college. Many staff members are alumni of our college. They extend full support to the administration of the college.

6.12 Activities and support from the Parent – Teacher Association

Parents are apprised about the performance of their wards. Parents are giving keen interest towards the educational activities of their wards.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Rain water harvesting arrangements are done in the college. Solar energy panels are installed to harvest renewable energy resources. Tree saplings are planted in the college campus and nurtured with drip irrigation facility. Electrified sanitizer is installed in the ladies rest room.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academicians are invited during college functions so that students can emulate them. Traditional and historical days are celebrated with festive fervour to retain integrity among the student folks. Students are motivated to participate in state level quiz programmes and in conferences.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Awareness programmes on blood donation, voters awareness programmes, massive campus cleaning programmes, participation of teachers in active research etc are some of the outcomes during this year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Students observe morning prayers before the beginning of regular classes. Uniform dress code is maintained. Student Counselling is one of the best practices followed in the college.

7.4 Contribution to environmental awareness / protection

Tree samplings are planted and maintained using drip irrigation. Rain water harvesting system is implemented in the college campus. Solar panels are installed.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Nearly ninety percent of teaching faculty are Ph.D. holders and they actively involved in research activities. The college caters the educational needs of most backward village people. Most of the students are belonging to backward and most backward category hailing from surrounding villages. Girl students are outnumbering the boys. The educational level of the local downtrodden people increases only because of the presence of this college.

8. Plans of institution for next year

Having understood the ground realities of the catchment area of first year students, bridge courses and remedial courses to the new entrants will be organised.

Both formal and informal feedback from the students will be obtained to further improve the quality of teaching-learning experience.

Community services will be enhanced through more student participation. Alumni association activities will be strengthened.

Faculty will be motivated to increase their research activities.

Name : C. MUTHUKRISHNAN



Signature of the Coordinator, IQAC

Name S. SANKARANARAYANAN



Signature of the Chairperson, IQAC