



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		SRI KUMARA GURUPARA SWAMIGAL ARTS COLLEGE
• Name of the Head of the institution	Dr. V.RAVICHANDRAN	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04630255224	
• Mobile no	9443263852	
• Registered e-mail	kgscollegesvm@gmail.com	
• Alternate e-mail	iqackgscollege@gmail.com	
• Address	Padmanabamangalam, Srivaikuntam, Thoothukudi District, Tamil Nadu.	
• City/Town	Srivaikuntam	
• State/UT	Tamilnadu	
• Pin Code	628619	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Rural	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Manonmaniam Sundaranar University, Tirunelveli				
• Name of the IQAC Coordinator	DR. N.VIJAYAKUMAR				
• Phone No.					
• Alternate phone No.					
• Mobile	9025716972				
• IQAC e-mail address	iqackgscollege@gmail.com				
• Alternate Email address	kgscollegesvm@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.skgsartscollege.com//files/26-aug/AQAR-2020-2021.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.skgsartscollege.com/files/academic-calendar-2021-2022.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	63.05	2006	02/02/2006	01/01/2012
Cycle 2	B	2.36	2013	03/01/2013	01/02/2018
Cycle 3	B	2.06	2018	02/11/2018	01/11/2023
6.Date of Establishment of IQAC			18/01/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Faculty	Students Research Project	Tamilnadu State Science & Technology	2021-2022	Rs 7500
8. Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9.No. of IQAC meetings held during the year		10		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		No File Uploaded		
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				
11. Significant contributions made by IQAC during the current year (maximum five bullets)				
<p>* Gardening area has been increased by planting saplings inside and outside the campus * Conducted two web seminars by Department of Chemistry and NSS of the college *World Tourism Day was celebrated at Tuticorin Airport, Tuticorin on 27.09.2021 *Martyrs' Day was observed on 29.01.2022 in the College premises. *A Medical Camp was organized by the Gandhian Study Centre at Senthilampannai, the adopted Village of Gandhian Study Centre of our College on 03.02.2022.</p>				
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year				

Plan of Action	Achievements/Outcomes
To approach the University to sanction additional seats for B.Com., and B.A., Programmes to meet the overwhelming responses.	*Additional seats were sanctioned by the affiliated University and filled up as per the regulations of Govt. of Tamil Nadu.
To strengthen student support system	Free ship, scholarship, mentoring system, are in place for student support and guidance.
*To observe all days of National importance.	*Independence day, Republic day and Martyr's day were celebrated
To submit AQAR for the year 2021-2022	* Preparation to submit AQAR for the year 2021-22 was started on the month of July 2022
To conduct Webinars	Two webinars were conducted by IQAC with Chemistry department and NSS Units of the college.
To increase the area of Gardening	Gardening area was increased by planting saplings
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Management	31/10/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
Yes	23/02/2022
15. Multidisciplinary / interdisciplinary	
Not Applicable	
16. Academic bank of credits (ABC):	

Not Applicable
17.Skill development:
<p>The institution incorporates cross-cutting issues of the society like Professional Ethics, Gender, Human Values, Environment and Sustainability which are inseparable part of the curriculum. The college follows the Choice Based Credit System (CBCS) introduced by the affiliated University. Elective option is available for the under graduate students during the fifth and sixth semester studies apart from the regular compulsory papers. They can choose one major elective paper as their option out of the three choices. Similarly for post graduate students also elective options are available. They can choose their topic of interest.</p> <p>The university provides 'Environmental Studies' and 'Value Based Education' for first year UG students. The course 'Environmental Studies' is related to ecosystem, its balance and sustainability. The affiliated university prescribed this course for creating awareness and developing importance of environment among students. Awareness about environment is necessary for the protection of the environment and survival of human life.</p> <p>The university prescribes 'Yoga' and 'Computer for Digital Era' for second year UG students and 'Personality Development' for third year UG students. 'Professional English' paper for respective departments is introduced by the university for the first year UG students. Skill based Subject papers and Non Major Elective papers are also available for the second year UG students. These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to integrate value education with decision making skills in their personal, social and professional life.</p>
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
Not Applicable
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Not Applicable
20.Distance education/online education:
Not Applicable
Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	7/10 (PG 3)
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	790
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	177
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	172
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	42
File Description	Documents
Data Template	View File
3.2	0

Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	28
4.2 Total expenditure excluding salary during the year (INR in lakhs)	11.81074
4.3 Total number of computers on campus for academic purposes	10
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college launched off its passage for the academic year 2021 to 2022. It implements the curriculum provided by the Board of Studies of the Manonmaniam Sundaranar University, Tirunelveli, Tamil Nadu.</p> <p>The following measures are taken for effective delivery of the curriculum at college level:</p> <p>The college Principal addressed the newly admitted students. Each department sets their own vision and mission. Subjects are allocated to the faculty members based on their expertise and subject preferences. Department-wise time tables are prepared. This time table includes time slots for laboratory courses, Project work, Industrial Training sessions, and Seminars. ICT is used for effective teaching and learning. The departments organize study tours, field project and industrial visits for students. Innovative and modern teaching techniques are adopted to deliver the content. Learner-centric techniques are employed to encourage students' active participation. Assignments, seminars and project are given to the students. Guest lectures of eminent faculty members from other institutions are arranged. There are three internal assessment</p>	

tests. The external assessment is based on the end semester examinations conducted by the university. Personal counseling is given to slow learners.

To conclude, the institution ensures effective curriculum delivery through a well planned and documented process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

To achieve the targeted goals, the college implements the preparation of annual academic calendar. The academic calendar is prepared at the beginning of each semester in line with the calendar prescribed by Manonmaniam Sundaranar University. The institution adheres to this calendar. The academic calendar contains relevant information regarding the teaching learning schedule, working days, various events to be organized, holidays, tentative schedule of internal examination, end semester examination etc. This is circulated to all the faculty members and students in the beginning of the academic year.

The academic calendar is revised with respect to any changes suggested by the affiliated university. All the classes and examinations are planned as per the calendar, thus ensuring complete adherence. Besides Continuous Internal Evaluation process, the academic calendar also takes care of activities like Voter's Day, Founder's Day, Blood Donation Day, National celebrations, Women's Day celebration, Samathuva Pongal celebration, Department wise Association meetings, Teacher's Day celebration, awareness programme on COVID vaccination, other community activities by NSS etc.

Thus academic calendar is a useful tool not only for the conduct of Continuous Internal Evaluation (CIE), but also for keeping track of upcoming events. It also helps to avoid distractions and get back on track when interrupted.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college follows the Choice Based Credit System (CBCS) introduced by the University. Elective option is available for the under graduate students during the fifth and sixth semester. Similarly for post graduate students also elective options are available.

The university provides 'Environmental Studies' and 'Value Based Education' for first year students.

The university prescribes 'Yoga' and 'Computer for Digital Era' for second year students and 'Personality Development' for third year students. 'Professional English' paper for respective departments is introduced by the university for the first year students. Skill based Subject papers and Non Major Elective papers are available for the second year students. These subjects provide free environment for inculcating values and developing ethical competence among the students.

The college celebrates days of National and International importance. These celebrations nurture the students' moral, ethical and social values.

The college has Anti-Ragging Committee, Women Complaints Committee, Anti-Eve Teasing Committee, Students Discipline Committee and Students Grievance Redressal Cell to provide counseling to students. The college campus is secured with CCTV and high level security.

To put it in a nutshell, thus through the curriculum, the institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

298

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

149

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Every year the Institution organizes Introduction Program for the parents as well as the students at the commencement of the program for the fresher's batch. This program enhances the students and the parents to get familiarized with the institution's rules and regulations, curricular and co-curricular activities etc. Advanced Learners who are ahead on the learning curve with high performance in classes are identified on their basis of their marks secured in the internal assessment and University examinations. Students are well trained and motivated to participate in group discussions, quizzes to improve their presentation skills. They are provided opportunity to participate in intercollegiate activities, National level seminars and webinars to tame their LSWR skills. Faculty members have periodic interaction with parents about the performance. They provide course notes to revise the tough topics and discuss the way of presenting the answers in the examination to score good marks. Previous years question bank be issued and train them to learn well. Critical topics are re explained again in a simple way for better understanding so as to get it fixed in their memory.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
790	43

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Variety is the spice of life. Since each student vary in their potential and ability the teacher facilitates learning to enhance student involvement as a part of participative learning and problem solving methodologies with the adoption of student centric methods which is otherwise known as learner centered approach. Role play, Debate, Seminar, Project work, Field visit, National and International level conferences, Workshops etc enables the student to get a high profile career which are initiated by the concern departments to provide experiential and participative learning. Team work such as NSS camp, health awareness camp, eye camp helpthe students to learn the art of living. Debates in many topics gain confidence to defend the opponent people of their different opinions with their critical thinking. This student centric method helps the students to transform the passive recipients into active participant in classes and boosted their innovative and novel interpretations by the teachers. Assignment writings hone their writing style and create confidence to develop the writing skills. Taking seminars not only develop presentation skills but also to overcome from stage fear and to polish their oratory skills. Study tours enrich their knowledge and understanding of their subjects in a fruitful way.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

New age technology platform has become an integral part of everyone's life to transform the teaching learning process and also to impart education to the students. Using ICT methods universities formulated many online course contents to get a digital learning environment. Smartphone, the another current technology easily accessible to the students to pay their fees through online, able to view their results from the university web portal, enhances the learned professors to create groups to deliver the messages rapidly both in administration and in academic related activities. It is the need of the hour to evolve newer teaching techniques with the help of ICT tools especially to develop the Listening, Speaking, Reading and Writing(LSWR) Skills of the students. Hence the institution is highly interested in providing innovative methods and infrastructure for enriching students learning experience. ICT created a phenomenal growth in the arena of teaching and learning to use a variety of new technology tools for teaching learning systems. Hence teachers use ICT enabled tools for effective teaching learning process which is supported with the use of LCD projectors that are available in audio visual room. Desktops are arranged in computer lab. Auditorium is digitally equipped with microphone/mic, projector and sound system. Wifi is enabled in the audio visual room. To achieve quality in higher education ICT helps to march towards digitization at a fast pace to promote good education.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

43

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

34

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution is affiliated to Manonmaniam Sundaranar University, Tirunelveli. Hence it adheres to the rules and guidelines received from the university. Academic calendar committee is constituted in the college to coordinate CIE and communicate to students and teachers well in advance regarding the commencement of internal examinations. Three internal tests were conducted for every semester. The internal assessment is carried out in a systematic manner for theory and laboratory courses. Question papers are prepared by the concerned course faculty. Mechanism of internal assessment is very much transparent and robust in terms of frequency and mode in the college. A complete transparency is shown in evaluation and the evaluated answer sheets were circulated to the students and duly signed by them. For assessment of seminars and project, faculty coordinator prepares a schedule of presentation of students in slots in consultation with the HoD and is communicated to students. Students present their work or report to the coordinator via PPT mode. The internal assessment marks and attendance obtained by the students are entered in Manonmaniam Sundaranar University Web portal promptly within the prescribed time. All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers concerned for academic monitoring/academic audit.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient in the institution with the help of the course faculty or teacher in charge of a particular class to address the individual grievances of the student. The evaluation of the answer papers assessed by the course faculty carried out in time bound and shown to the students. If there is any corrections in total or any other clarifications the students can feel free to interact with the faculty members. To address all internal examination related issues the convener of the internal examination committee dynamically revolving to settle the grievances of the students effectively. Students are free to interact with the teacher to resolve grievances if any, regarding the assessment. Students are given fair chance to go through their valued answer scripts, answer sheets will be given to all students and answers are also discussed in the class. In case they have any objection to rise or there is a grievance, they will be given patient hearing and their issue will be addressed. Once the students are satisfied with the valuation, they are advised to put their signature on the valued answer scripts.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.skgsartscollege.com/files/21-jan/AQAR-2021-22-SUPPORTING DOCUMENTS/2.6.1-Programme-Outcomes-Programme-Specific-Outcomes.pdf>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Continuous Internal Examinations (CIE) are conducted in each semester to check the accomplishment of desired course outcome. Based on the individual evaluation, faculties decide whether the slow learners require remedial coaching. With the consent of the Principal, remedial classes are conducted to improve the academic performance of the students. After the publication of results, COs and POs are analyzed and discussed in the meeting with the Principal. The assignment topics, related to the course content, are given to the students and they are asked to prepare it. The purpose of assignment is to encourage the students to use text-books and reference books. The reading of text-books and reference books helps them to understand COs. The assignments are also given to the students in each semester. The assignments are assessed by the respective subject teachers and marks are awarded. Besides, departments also try to assess COs by some other means of their own. For example, some science departments assess the outcomes at the time of practical examination and Student research projects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

173

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.skgsartscollege.com/files/students-satisfaction-survey-2021-2022.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.075

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

7

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5597

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure is a pre-requisite for the implementation of any plan and certainly for academic pursuits. The institution is guided by the wise counsel of the Management, for the creation and enhancement of infrastructure for teaching and learning. The College is situated on a sprawling 54 acres of campus with built-up area of approximately 6980 sq. m.

Detailed list of Infrastructure facilities for curricular and co-curricular activities available in the college is given below:

The college has 26 classrooms, 7 laboratories with adequate seating arrangements. They are well maintained by the administrators as and when there is a requirement. Zoology department of the college has a very old museum with specimens on Invertebrates (500 Nos. including permanent slides) Vertebrates (birds, mammals, reptiles 25 nos.) and skeleton of certain animals for display. The Botany department of the college also has a good number of Herbarium collections, Charts and specimens for display.

The college has a Library with good number of books.

The college has an auditorium with a seating capacity of 700 persons equipped with LCD projector with good sound management.

The college has full-fledged facilities like RO for protected water supply, CCTV Surveillance and Solar Power.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Dedicated sports facilities with the guidance of a qualified Physical Director are made available to the students. Two play fields totally measuring 20250 sq. m are available in the college campus which have been established from the inception of the college 1961.

Details of Play Grounds Available [Existing infrastructure with specifications

Out Door Games:

The following sports facilities are available for the students

400 m Athletics track:

One with provisions of Running, Jumping and Throwing play areas (250m x200m).

Play ground:

A Football Play field and a cricket ground were constructed separately inside the Athletic Ground as per specifications.

Kabaddi Court, Kho-Kho Court, Ball Badminton Court and Volley Ball Courts are available inside the campus.

Spacious Sports room and Equipments room are available in the campus.

Indoor Games:

The college has

1. Physical Fitness Centre (Modern Gym) (10m x 06m):
2. One well equipped gymnasium with facilities such as machine exercises, free weight exercises, aerobics etc. These facilities are made available free for the students.

3. Two Table Tennis Board (Tournament standard)

Area specification: 20m x 10m (Inside the Auditorium)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10.94

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library has seating capacity of 70 persons. It has separate reading areas for faculty members (20 seats) and students (50 seats). There are five sections in the library: (i) Text Books that support academic curriculum, (ii) Reference books, (iii) Books other than syllabi (or) curriculum prescribed, (iv) Books for Competitive exams like UGC-NET, SET, TNPSC, UPSC, SSC etc., and (v) Newspapers, Magazines etc.

The college library is equipped with 17341 books. The ratio of books to students enrolled is 21: 1. The college library is partially automated using ROVAN IMB, version 4.5 software. Library database can be accessed through open access catalogue by the students and faculty members with the help of Librarian. Heads of the Departments of college are asked to provide a list of books in consultation with faculty members of the respective department to be added to the library in consonance with syllabi. Even the requisition from any student is also honored. New arrivals are communicated to the staff and students and also displayed on separate racks. The IQAC gets the feedback from the students and faculties to improve the services of the college library. Library is constantly updated throughout the academic year for the betterment of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

E. None of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

Rs.0. 29,650

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

26

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution frequently updated its IT facilities in order to chisel the skills of the faculty as well as the students to reach out their aspirations and to excel in the field of virtual learning.

The college has the following updated IT facilities for the welfare of the students.

1. Computer-10 Nos.

2. Laptops- 01 No.

3. LCD Projectors-3 Nos.

4. Printers-05 Nos.

5. Scanners-04 Nos.

- The computer lab and seminar hall consist of 08 computers. The required software's as per the curriculum are installed and updated as and when required and the computers are maintained by the college administration.
- Zoology Lab, the AV room (also used as seminar hall) and the auditorium are enabled with ICT facilities like projector, personal computer, printer, etc. In addition to projector and computer, seminar hall is also equipped with mike, speakers, etc.
- Antivirus software in the computers is kept up-to-date.
- CCTV cameras are installed in the entire campus to provide additional safety and security to students and staff. The central monitoring system is installed in the college Principal's cabin. The Library partially uses Rovon LMS software for keeping the records of books. The college maintains its own website, and the website address is www.skgsartcollege.com
- Continuous Internal Assessment (CIA) marks of students are uploaded in the University portal.

The chemistry department of the college had loaded Chem Sketch (Chemical drawing software) and Origin (Software to draw a graph)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.94000

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college's top most priority is to utilize its entire physical, academic and support facilities such as classrooms, laboratories, computer lab and library. All the rooms and equipment in the campus are well maintained in time.

Laboratories of the college are allotted for Practical sessions based on the general time table. SOP for handling various chemicals,

equipment and instruments are to be strictly followed in all the laboratories of the college. Library books and records maintenance is done every year.

Every department maintains a stock register for the available equipments and updated regularly. Stock verification and inspection is carried out by the departments at the end of the academic year.

The civil and electrical work is adequately monitored and maintained by the Administrators periodically.

The sports and fitness equipments are maintained by the Director of Physical Education of the college. The maintenance of volley ball court, badminton court, Gymnasium and playgrounds are done during the summer/winter break with the help of multitasking staff.

The maintenance of equipments used for watering the plants, sewage, bore-well and gardening is done on a regular basis. Overhead Water Tank is cleaned as per the cleaning schedule. RO drinking water supply is provided at appropriate places in the campus separately for female and male students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

353

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

10

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

05

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Representation of Students on academic bodies of the institution is being monitored during this year. The institution organised a webinar on Yoga day to nurture not only their physical body but also to keep their mind in peace. In order to foster their spirit towards learning healthy - debates, seminar presentation and group discussions were convened during class hours. World Tourism Day September 27, 2021 with a Seminar on Tourism for Inclusive Growth at The International Day of Non-Violence was observed by the college YOUTH RED CROSS wing on 01.10.2021. The Gandhian Study Centre of our college observed the Martyrs' Day on 9.01.2022 in the College premises. Apart from this, administrative bodies such as Anti-Ragging Committee, Women Complaints Committee, Anti-Eve Teasing Committee, Student Discipline Committee, NSS Committee, Sports Committee promote discipline and social harmony among the students in the institution. The NSS units have been regularly conducting various activities like Blood Donation camp, rallies, tree Plantation, etc. As a whole, the Students' association made a sincere attempt at the holistic development of all students in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

50

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution was found in the year 1961 by the 20th Head of Kasi Mutt Thiruvalar Thiru Kasivasi Arul Nanthi Thambiran Swamigal. At present, Thiruvalar Thiru Kasivasi Muthukumaraswamy Thambiran Swamigal, 21st Head of Kasi Mutt adorned as the Patron and President of the college. They formed the Sri Kumara Gurupara Swamigal Educational agency to provide education to socio-economic backward students. Therefore, the college is situated in a rural part of Srivaikuntam to educate the nearby village students. This reflects the motto of our institution "Sitruyirkum Utra Thunai Kalvi" (Education is the custodian of life).

Vision:

- To provide exemplary service in imparting higher education to the rural, economically downtrodden society and tapping talent potentials hidden with the rural students and to generate human resource equipped with contemporary skills.
- To promote communal harmony with religious identity.

Mission:

- To disseminate the message of providing higher education to the poor students
- To strive hard to provide quality academic and moral education to the rural mass.
- To make this Institution as a Vehicle for Rural Higher Education, the root of Gandhiji's vision, in providing sustainable livelihoods for village youth.
- To eradicate gender bias among the students.

Our Vision and Mission insist on higher education is essential for

younger generation. A good education not only changes the life of the student but also the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has effective leadership in various institutional practices such as decentralised and participative management. In the college, nearly 20 committees are constituted. In these committees, the principal acts as the chairman, a senior faculty member acts as a convenor and teaching faculties from various departments and one of the non-teaching faculty serve as members. Through this committee, they solve students' grievances effectively. Another example of decentralised and participative management is conducting Inter-collegiate sports competitions such as kho-kho and kabadi in the college. More than 100 students were participated in this competition. Under the headship of the college secretary and principal, various committees such as accommodation committee, reception committee, transport committee, food arrangement committee, first aid committee etc were formed to conduct the above inter collegiate games. From the feedback of participants, we came to know that the arrangements (accommodation and food) made by our institution was highly satisfied. Effective leadership leads to successful completion of any activities held in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. To increase the academic performance of the students

2. To initiate research activities among the students via workshop, seminar held in various

colleges

3. To create green and plastic free environment in the college
4. Encourage the students to participate in sports activities
5. To increase mental health of the student via conducting yoga class
6. Insist the students to utilise the library
7. To encourage our faculty members to conduct seminar, conferences and workshop and also

act as a resource person to other colleges

Based on these, the institution has deployed the strategic plan

1. Each faculty member act as mentor for nearly seven students, they take responsibility of their studies . In this way, we increase the academic performance of the students
2. Teaching faculty support the students who are very much interested in participating seminar, conference and workshop. They help the students to prepare a power point for particular topic and teach how to present a paper in seminar, conference etc.,
3. NSS and YRC are conducting programmes to create awareness among the students to make the environment clean and green.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college Secretary and the Principal are bestowed with academic and administrative leadership. Major decisions are taken after brain storming session with patron of the educational agency and finally

reach a consensus in all academic development. The college Secretary and the Principal play a vital role in all academic and non academic activities. The college Principal shares responsibility with the Head and other faculty members of various departments. Within the department there is a democratic setup and achievement of students is considered as a collective responsibility for all the faculty members Service Rules:

As per the Tamil Nadu Government Private College Regulations Act 1976, the rules and regulations are framed by the educational agency in consonance with the service rules of the Government of Tamil Nadu.

Procedures, Recruitment, Promotional Policies:

Procedures, Recruitment and Promotional Policies are implemented in the institution as per the UGC guidelines.

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File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution implements all the welfare measures provided by the State Government. All the teaching and non-teaching staff members have joined the National Health Insurance Scheme. Under this scheme they can be reimbursed their medical expenses. Teaching and non-teaching staff avail loans from Thrift society. The Life Insurance premium is paid through on-line for both teaching and non-teaching staff members' by electronic clearing system (ECS).

List of welfare measures:

1. Contributory pension scheme (CPS)
2. House rent allowance (HRA)
3. Leave on private affairs(LPA)
4. Casual leave(CL)
5. Earned leave (EL)
6. Festival advance
7. Housing loan
8. Vehicle loan
9. Maternity leave
10. General provident fund (GPF)
11. Ex-gratia amount
12. Medical allowance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

38

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For teaching staff

The academic performance of teaching staff is monitored through career advancement scheme. Depending on the basic qualification of teaching faculty, the promotion period will be varied. For example, if the basic qualification is Ph.D., and then they are eligible for moving to next CAS is 4 years with some prerequisites prescribed by the UGC regulations 2018. Within four years of service, they have to complete the orientation / refresher course and they should get good /satisfactory result for both criteria I (teaching) and criteria II (Involvement in the college student related activities / research activities) . Each faculty member prepare their CAS report when they completed either four years (with Ph. D.,) or 5 years (with M. Phil.,) or 6 years (with M. Sc.,) of service and submitted the report to the college principal . They constitute a screening expert committee from government/ government aided colleges to evaluate the CAS report as per UGC guidelines/regulations. After evaluation by the screening committee, the CAS report is sent to Regional Joint Directorate of Collegiate Education office for approval. Thus the institution performs the appraisal system for teaching staff.

Performance appraisal system for non-teaching staff:

There is no specific self appraisal format for non-teaching staff. However, the Management deputed the Computer operator/ Typist/ Assistant to attend the training programme so as to enable them to disburse student scholarship and other financial accounts via online access.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has adequate mechanism for auditing by both internal and external financial audits. Accounts are audited annually. External audit is carried out by Regional Joint Directorate for collegiate Education, Tirunelveli and AG office for government aid. Financial resources are monitored by the Secretary and the Principal of the college. For all payments, scholarships, purchase of equipments, the UGC committee disburse and utilize the grants received from UGC. Each department is expected to provide a list of requirements for the academic year. Funds are allotted on the basis of requirements and ensure the optimum use of available financial resources. Thus the micro and macro details of every programme are observed and evaluated to ensure excellence.

Enclosures:

Internal Audit - Centralized audit Sri Kasi Mutt

External Audit - Five years reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sri Kumara Gurupara Swamigal Arts College is a renowned and reputed charitable institution with regard to the mobilization of funds and optimal utilization of resources. Abundance of endowment schemes have been instituted by the Patron Sri-la-Sri Kasivasi Muthukumara Swami Thambiran Swamigal, Sri Kasi Mutt. Permanent land endowment was created and is utilized for the institution development. The institutional scholarships are awarded to poor and deserving students from the yield income of land property worth of Rs 6,00,000/-. Preference is given to girl students while making the selection for scholarship. Apart from the endowments, Annadhanam Arakkattalai charity has also been instituted which is being the sacred tradition of offering food is considered as an act of highest virtue among all the forms of charity.

The following are the list of endowments.

1. Sri Kumara Gurupara Swamigal Arts college permanent land endowment property- Rs.6,00,000/-
2. Sri Kumara Gurupara Swamigal Arts college additional endowment landed property-Rs. 2,00,000/-
3. Sri Kumara Gurupara Swamigal Arts college additional endowment landed property-Rs. 8,00,000/-
4. Annadhanam Arakkattalai charity trust - Rs. 80,000/-

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

IQAC coordinator conducts meeting very often with the member to give suggestion for improving the quality of Education. Feedback data collected from the students are analysed. Based on the analysis, the plan will be discussed with the college principal. Then the college management approves the plan and does the needful. The management supports all implementations and extends full support and guidance whenever necessary.

The internal quality assurance cell has contributed significantly to the institution. IQAC motivate the teaching faculties and students to participate seminar, workshop etc. The teaching faculties are very interested in publishing research articles in peer-reviewed journals. In this year, number of papers in peer-reviewed journals have been published in UGC care list. One of the faculty from chemistry department received TANSCH Project (mini project) from Government of Tamilnadu. IQAC have conducted international e-conference and virtual international webinar in collaboration with Zoology and Chemistry departments. Students actively participated to develop their skills and knowledge from these programmes. Some of the faculties acted as chair person/resource person/ chief guest to deliver guest lectures in other colleges.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Certainly, the institution reviews the teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals through IQAC. The college has changed the teaching methodologies during COVID-19 Pandemic period. Online tools such as Google class rooms, google meet, Zoom app were used for learning process. Every semester, the college analyse the results of students, and also calculate the pass percentage for each paper. Based on the result analysis, remedial classes are conducted for arrear students. After stepping into NAAC, improvements were made in the college such as green campus, Plastic free environment, reverse osmosis water for students and solar energy. Students are encouraged to attend seminars held in other colleges and participating in paper

presentation. The students also effectively participated in essay competitions, drawing competitions, quiz competitions and yoga competition and also have won prizes. IQAC conducted webinar and virtual e-conference in the year 2021-22.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To promote gender equity, Tourism Day was observed on 27.09.2021 and the theme of the year 2021 is Tourism for Inclusive Growth.

The International Day of Non-Violence was observed by Youth Red Cross wing on 01.10.2021. DR. S. Bose, Chief Guest of the function memorized the life and times of Mahatma Gandhi. The college

Principal DR. V. Ravichanran presided over the function.

Gandhi Jeyanthi was celebrated at Senthilampannai, the adopted village of Gandhian Study Centre on 02.10.2021.

The Gandian Study Centre also observed the Martyrs' Day on 29.01.2022 at the College premises. Untouchability pledge taking was initiated by the college Principal.

NSS UNITS organised a webinar on "International Yoga Day" on 19.06.2021. Mrs. Sumathi Siva, Kalai Shree Yoga Centre, Velachery, Chennai has delivered the special talk.

Social justice day was celebrated on 17.09.2021. All students took pledge.

The world humanity day was celebrated on 19. 08.2021 to realize that there should not be any discrimination.

As a part of deworming day on 20.09.2021, Department of Health provided the deworming tablets to the College students.

As a part of N.S.S. Day celebrations, the college N.S.S. Units 64, 65 & 186 organized Intra College Quiz Competition and Essay Writing competition on 24.09.2021.

On 08.10.2021 the N.S.S, units celebrated the Wild Life Conservation Week. More than sixty students participated in this programme. Tree plantation programme was organized on 14.12.2021, totally 12 saplings were planted.

NSS special camp was conducted from 23.3.2022 to 29.03.2022 and various activities flowed in the camp.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for

C. Any 2 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste Management

To collect solid waste, separate dustbins are kept at different places in the campus like classrooms, faculty rooms, administration blocks, computer lab, library, corridors, washrooms, common room etc. Collected bio-degradable waste is dumped in a big pit for composting purpose. Prepared organic manure is used for botanical garden and other plants in the college premises.

Liquid waste management

Liquid waste produced from the laboratories is diluted and safely disposed through proper channels in an eco-friendly fashion.

Biomedical Waste Management

There is no e-medical waste management system in the college.

E-waste management

Small repairs are performed by the experienced and trained laboratory assistants, and large repairs are carried out by the Technical Assistants and recycled. UPS Batteries are recharged / repaired / exchanged by the suppliers. Electronic gadgets, circuits and kits have been written off on regular basis and then it is sold out to buyers/replaced also. All the miscellaneous e-waste such as CDs, batteries, fluorescent bulbs, PCBs and electronic items are collected and delivered for safe disposal.

The college uses the original functioning equipment after refilling

the printer and cartridges is economical way of disposal of hazardous wastes. This method also reduces the volume e-waste generation.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College works conscientiously towards ensuring inclusiveness from the perspective of minority, gender and economically weaker sections. Good education at low cost for the socio economically poor background people is provided. The institution believes in equality of all cultures and traditions as is evident from the fact that students belong to different caste, religion, ethnic and financially lacking students are studying without any discernment. Diversity is seen in the parent stakeholders whose occupations range from farmers, daily wages to business persons. With respect to the distinctiveness of every student we try to ignite a feeling of camaraderie among all the members of the institutions by giving space to each and every stakeholder to participate, explore, enhance and attain their full potential, ultimately making the campus an equitable place. Scholarships are offered by the government of TamilNadu to the weaker economic sections of the students. Faculties are also exclusively assigned to assist the students regarding these scholarships. This ensures no student suffers due to lack of finance. With great fervour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Dr A.P.J. Abdul Kalam are celebrated. The Institution strives to organize various co-curricular activities for students to lead a all-round developments.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To sensitize the students and employees of the Institution to the constitutional

obligations the following programmes were conducted.

1. 75th Independence Day was celebrated on 15.08.2021.
2. The World Humanity was observed on 19.08.2021.

3. The International Day of Non Violence was observed on 01.01.2021.

4. Gandhi Jeyanthi was pompously celebrated on 02.10.2021.

5. The Martyrs' Day was celebrated at the College premises on 29.01.2022. Untouchability pledge was taken.

The students and employees were made aware of the maintenance of peace and the protection of human rights by celebrating the above events with zest and zeal.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

WEBINAR- YOGA FOR HEALTHY LIFE (19.06.2021)

The NSS Units (64, 65 and 186) conducted a webinar on "International Yoga Day" on 19.06.2021. Mrs. Sumathi Siva, Kaia Shree Yoga Centre, Velachery, Chennai has delivered the special talk.

INDEPENDENCE DAY CELEBRATION (15.08.2021)

The theme of 75th Independence Day is 'Nation First, Always First'; the college principal hoisted the National Flag and delivered a speech. The college Principal appreciated the Doctors, nurses, scientists and pharma industries for making the country self-reliance in vaccination.

WORLD HUMANITY DAY (19.08.2021)

The theme of World Humanitarian Day this year is "The Human Race". The theme highlights the immediate human cost of the climate crisis by pressuring world leaders to take meaningful climate action for the world's most vulnerable people.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice**Adoption of a Dalit Village-Senthilampannai**

Senthilampannai is located between the village Tholappanpannai in the West and Padhmanabamangalam village in the East.

2. Objectives of the Practice

It was resolved to adopt the thickly populated Senthilampannai Adidravidar hamlet, in order to create an awareness about Gandhian

thoughts.

3. The Practice

The Gandhian study centre has adopted this village to educate the people. The village people are much backward in education, health and cleanliness hence many programmes like Swachh Bharat, free medical camp, legal awareness programme, bio- diversity and its conservation and yoga were introduced.

4. Evidence of Success

The customary practice of celebrating Gandhi Jeyanthi is observed on 2nd October of every year. Contests like running, drawing, handwriting, essay writing and elocution were conducted and prizes were distributed to the winners. An international non-violence day was also observed at Senthilampannai.

5. Problems Encountered

No problems were encountered till date to carry out the practice

1. Title of the Practice

Recitation of "Kandar Kali Venba"

2. Objectives of the Practice

To create awareness and import the spiritual knowledge among the students

3. The Practice

The saint Kumaragubarar sang Kandar Kali Venba in praise of Lord Subramaniya. In order to inculcate spirituality among the students Kandar Kali Venba reciting competition is held every year and students are awarded prize under endowments.

4. Evidence of Success

Every year more than 50 students practiced and recited the Kandar Kali Venba and got benefited.

5. Problems Encountered

No problems were encountered till date to carryout the practice.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Senthilampannai is located between the village Tholappanpannai in the west and Padhmanabamangalam village in the East. It was resolved to adopt the thickly populated Senthilampannai Adidravidar hamlet, in order to create awareness about Gandhian thoughts. The Gandhian Study Centre (GSC) of the college has adopted this village to educate the people. Many programmes were organized for the benefit of village people by GSC. The village people are much backward in education, health and cleanliness hence many programmes like SwachhBharat, free medical camp, legal awareness programme, bio-diversity and its conservation and yoga were introduced. Trainings programmes like vermin compost production and mushroom culture were also conducted for the betterment of the people. A Medical Camp was organized by the Gandhian Study Centre at Senthilampannai the adopted Village of Gandhian Study Centre of the college, Srivaikundam on 10.10.2021. Dr. C. Selvakumar, Assistant Medical officer of Vallanadu Primary Health Centre attended the Camp. Eradication of seasonal virus medical advocacy and medicines was given by the Doctor. About 25 members of the village participated.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

IQAC meeting was convened on 30.05.2022 to discuss the plan of Action for the next academic year (2022-23) and the following suggestions were made by the committee members present.

1. To issue online application for admission of students in the first year B.A.,B.Com/B.Sc./M.A./M.Sc., courses as per the regulations of Govt. of Tamil Nadu.

2. To insist the admission committee to supervise and discharge the entire work of admission.
3. To encourage the staff members to canvass students in nearby schools for admission in science courses
4. To approach the University to sanction additional seats for B.Com., and B.A., Programmes.
5. To conduct Orientation programme for First Year students.
6. To encourage to start department wise student Associations.
7. To conduct Internal Assessment Examinations
8. To celebrate all state and National festivals in the college.
9. To arrange Guest lectures.
10. To observe all days of national importance.
11. To encourage the learning activities of students through attending seminars/conferences in other colleges, field trip, industrial visit etc.
12. Evaluation on Teaching and Learning with the assistance of students' feedback.
13. To prepare Institutional calendar for the Academic year 2022-23 as per the guidelines of affiliated University
14. To encourage the teaching faculties to apply for more research projects
15. To organize seminars/conferences for dissemination of knowledge to both students & faculties.