

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution is well aware regarding the adequate infrastructural facilities for effective teaching learning. Infrastructure is enhanced on the basis of student strength, newly introduced courses and various academic programs. The college management plays an important role in improving infrastructure as per the requirement. It takes keen interest and efforts to create and enhance the physical facilities to provide quality education. The institution has adequate infrastructure to facilitate an effective teaching and learning environment. In consultation with the management, the institution ensures optimal allocation and utilization of the available financial resources for the systematic functioning of the institution. Institute has well defined policy for maintenance and utilization of all its physical and academic facilities. Policy includes maintenance of computers (Hardware and Software), up-keeping equipments in science laboratories, updating software related to administrative and library and overall maintenance of campus infrastructure. New instruments are purchased from time to time. Some instruments are also purchased in multiple numbers in order to provide hands on experience to maximum number of students. Guidelines for Procedures and policies for purchase of instruments are provided to all the departments.

The institution has a well-equipped net centre furnished with three computers supported with internet connection and a computer lab with five computers. Our college office is partially computerized with the internet facility and is connected with solar power for backup. The computers in different departments are used by the faculties and students for various purposes like preparation of field

reports, accessing web resources, e-learning resources, practical works, project work etc.

The library is spacious and well maintained. Procedures and policies for maintaining and utilizing the library are under the preview of the Library Committee. The books are arranged in a simple and systematic manner to ensure easy access for the users. The library has a reference section as well as a periodical section and all these including the book section and the reading room are well furnished. The working hour of the library is from 9:15 am to 5 pm.

The chemical laboratory is fitted with fire extinguishers to cater to the needs of fire safety measures. The maintenance of RO system is carried out as a service by one of our Alumni. Some of the precision equipments are calibrated from outside agencies whenever necessary. Equipments and furniture are purchased frequently and the infrastructure is upgraded from time to time.

Separate rooms are allotted for Sports and NSS. The sports committee is constituted each year and the director of physical education is in-charge of this department. The gymnasium is kept open from 6 am to 6 pm and is accessed by the regular students, old students and the public. As an alternative arrangement for uninterrupted power supply, the college has it's own generator and a 5KW solar installation. The maintenance of these facilities is overseen by the management.

The college ensures sustainable water supply with the aid of the two bore wells that serve for this purpose. CCTV surveillance system is also available as an additional support for campus maintenance.